

# MINUTES

## Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

### I. PRELIMINARY

#### 1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:04 p.m.

Date: March 5, 2018

Place: 471 W. Los Angeles St. Shafter, CA 93263

#### 2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Matt Look, Ernie Unruh, Manuel Pantoja, Sean McNally

Absent: Tom Mestmaker

Grimm Family Education Foundation Staff Present: Rick Phillips, Fiscal Manager; Judy Goad, Executive Assistant

Grimmway Schools Staff Present: Paul Escala, Executive Director; Casey Yeazel, Chief Academic Officer; Michelle Lumis, Executive Assistant; Greg West, Director of School Support Services; Mike Romero, Director of Human Resources; Melody Castillo, Accounting Clerk

Grimmway Academy Staff Present: Cole Sampson, Principal; Joanna Kendrick, Principal; Ruth Verduzco, Teacher; Yuri Perez, Teacher

Others Present: Cindy Frantz, Back Office Provider with EdTec; Rocio Munoz, Assistant Superintendent for Richland School District; Georgia Rhett, Assistant Superintendent for Arvin School District

#### 3. FLAG SALUTE

#### 4. APPROVAL OF MINUTES

A motion was made by Ernie Unruh, seconded by, Manuel Pantoja and passed, to approve the minutes of the Board meeting dated December 18, 2017.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

## II. COMMUNICATIONS

*ORAL COMMUNICATIONS: NA*

### *LEADERSHIP REPORT*

Executive Director, Paul Escala shared what an incredible year 2017 was for Grimmway Schools, from opening a new campus to receiving over \$2 million in philanthropic investments to support expansion efforts.

The Grimmway Schools leadership team is preparing for a strategic growth plan activity with the Bellwether Institute and will focus on budget planning and development for the 18-19 fiscal year, and campus safety enhancements.

With the assistance of HMC Architects, a world-renowned architecture firm, we plan to evaluate the effectiveness and functionality of our campuses and identify areas of improvements for future campus design. We look forward to sharing those results with the Board later this year.

Grimmway Schools was invited to apply for the Walton Family Foundation Innovative Schools Start-up grant. This grant, similar to the one we received for Shafter, would provide \$325,000 towards the start-up of a new school within the next two-years. The application period has opened and we will be applying by February 9<sup>th</sup>.

### *PRINCIPAL'S REPORT-Grimmway Academy Arvin*

Principal, Cole Sampson shared the months of December and January were very busy in the areas of instruction and professional development. The week of January 8th all teachers and staff returned for a rigorous and engaging week of professional development. Tatia Hunter from KCSOS came to campus and deliver a full day of professional development to teachers about mental health, stress, and anxiety in adolescents. ADA is holding at 91%.

## *PRINCIPAL'S REPORT-Grimmway Academy Shafter*

Principal, Joanna Kendrick shared enrollment is holding at about 430 students. Professional development with faculty was held the week of January 8<sup>th</sup> and staff is doing a great job. Joanna shared that Parents of Grimmway Academy (POGA) are holding fundraising events like a Father/Daughter dance in February.

## *SPGA REPORT*

Star Parents of Grimmway Academy Arvin (SPGA) President, Matt Look reported a Father/Daughter dance will also be held in February as a fundraiser, along with t-shirt sales on Fridays.

## *GS STAFF REPORT*

Principal, Cole Sampson introduced Yuri Perez, Learning Lab Coordinator at Grimmway Academy Arvin for the staff report. Yuri shared the Health and Wellness committee continues to work on holding a Farmer's Market at the park in Arvin. Literary Block is working well and students are improving. The book fair is coming up in February. Grimmway Academy Arvin welcomed two new teachers.

## *S&P ANNUAL RATINGS REPORT*

Paul shared the S&P Annual Ratings Report which affirmed its "BB+" rating, with a stable outlook, for Grimmway Schools. These reports are shared with our bond investors, trustees, the California School Finance Authority and will be used for future facilities financing. Paul indicated that Grimmway Schools will continue to strengthen the bond rating, which is already higher than the norm.

## *16-17 SARC FOR GA ARVIN*

Greg West, Director of School Support Services, shared some highlights of Grimmway Academy Arvin's School Accountability Report Card (SARC) for the 16-17 school year. The SARC is posted on Grimmway Academy Arvin's website.

## *WINTER 2017 NWEA ASSESSMENT DATA*

Principals, Cole Sampson and Joanna Kendrick shared a PowerPoint presentation with a 2017 student achievement report for NWEA data for their respective schools. Cole shared that 34% of students in ELA and 32% of students in Math are at or above grade level.

Joanna shared that students were working below grade level when they started school and have shown improvement. In Shafter, only third and fourth graders took the NWEA. Board member Sean McNally asked if the test scores were individualized or standardized. Joanna said the scores are standardized.

*FISCAL REPORT*

Cindy Frantz from EdTec (back-office provider) shared the December 2017 financial update. The current forecast will remain in place and additional revenue for both schools has increased due to actuals in ADA trending above forecast and Unduplicated count for Shafter above forecast. For GA Shafter, the forecasted net income is currently \$187,000, a \$143,000 increase from the previous forecast. ADA is currently at 427.

For GA Arvin, Cindy shared the forecasted net income is currently \$789,000, a \$42,000 increase over the previous forecast. ADA is currently at 797.

For the CMO, the forecasted net income is currently \$268,000, a \$195,000 increase from the previous forecast. A \$200,000 grant from the Schwab Foundation was recently received. Sean McNally asked if there were any restrictions on the Schwab grant. Cindy indicated the funds cannot be used for facilities and it is a matching grant. Paul stated the funds will be used for faculty development and a portion will go towards strategic planning.

Revenues are coming in as expected and expenses are occurring as expected. Cindy shared the 2018-2019 state budget update indicating the budget proposal looks very good for K-12 education. LCFE will be funded two years ahead of schedule.

**III. ACTION ITEMS**

A. *FISCAL*

1. The Directors were presented with the Purchase Orders and Warrants for the month of December 2017 that were considered, and discussed. On a motion duly made by Matt Look, seconded by, Ernie Unruh and carried, the Board approved the December 2017 purchase orders and warrants.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

2. The Directors were presented with the Approval of the 17-18 Shafter LCAP that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by, Ernie Unruh and carried, the Board approved the 17-18 Shafter LCAP.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

On a motion the board adjourned at 4:37 p.m.

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### **CERTIFICATE OF SECRETARY**

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on January 29, 2018.

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Secretary