

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: August 28, 2017

Place: 471 W. Los Angeles St. Shafter, CA 93263

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Sean McNally, Ernie Unruh, Manuel Pantoja and Olga Cruz

Absent: None

Grimm Family Education Foundation Staff Present: Evelyn Steed, Office Manager; Judy Goad, Executive Assistant; Ricky Phillips, Accounting Clerk

Grimmway Schools Staff Present: Casey Yeazel, Chief Academic Officer; Michael Bobadilla, Communications and Branding Manager; Michelle Lumis, Executive Assistant; Paul Escala, Executive Director; Mike Romero, Human Resources Manager; Greg West, Director of School Support Services; Taylor Jordan, Recruitment Specialist

Grimmway Academy Staff Present: Cole Sampson, Principal; Joanna Kendrick, Principal; Beth Wood, Learning Lab Teacher; Katelyn Prosser, AP of Academics; Sabrina Reimert, AP of Student Affairs

Others Present: Cindy Frantz and Kristin Dietz, Back Office Providers with EdTec; Andrea Thorson, Parent

3. FLAG SALUTE

4. BOARD APPOINTMENT

The Board accepted the appointment of Ernie Unruh by the Kern County Superintendent of Schools, serving as the KCSOS representative on the Grimmway

Schools Board of Directors. Ernie Unruh replaces Richard Stotler as the KCSOS representative.

5. APPROVAL OF MINUTES

A motion was made by Manuel Pantoja, seconded by Sean McNally, and passed, to approve the minutes of the Board meeting dated June 26, 2017.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

Grimmway Academy Parent, Andrea Thorson shared her concerns regarding the wording in the Student/Parent Handbook on page 20 for boys who have long hair. Ms. Thorson shared that the Student/Parent Handbook was discriminatory for stating that boys must wear their hair pulled back, but girls do not. Ms. Thorson cited Title IV and Education Code 235 as reference. Board President, Tom Mestmaker took Ms. Thorson's concerns under advisement and let her know the board would report back on a decision at the next board meeting on Monday, September 25, 2017.

LEADERSHIP REPORT

Executive Director, Paul Escala shared the inaugural first day of school on August 7th at Grimmway Academy Shafter was a huge success. Grimmway Academy Arvin also had a successful first day, opening a day later, on August 8th.

Paul reported that Grimmway Academy Arvin received an exceptional annual oversight visit from KCSOS. Among the seven areas the oversight team reviews, there were zero findings. Paul congratulated Grimmway Academy Arvin on a job well done.

The Grimmway Schools Charter Management Office (CMO) spent the summer transitioning for the upcoming school year. With new team members and a new back-office provider (EdTec) in place, budgeting, accounting, compliance and payroll are being transitioned with minor interruptions as we learn new protocols and procedures.

Paul shared that Grimmway Schools has been in discussions with Bakersfield College, the Kern High School District, and Arvin High School about the formation of an early college program at Arvin High School. The concept of forming an early college cohort would offer all qualified students, regardless of their local feeder school, to participate in courses offering four-year transferable college credit. Progressing is continuing towards this objective and more discussions will be held to ensure students are programmed into approved A-G courses in high school.

Paul also shared the news that Grimmway Schools has been officially selected by the Charter School Growth Fund to receive a \$400,000 investment from the Emerging CMO portfolio over the next two years. In addition, the NewSchools Venture Fund has indicated that Grimmway Schools has been recommended for an investment from their Innovative Schools portfolio. We will be informed at the end of August 2017 and look forward to sharing our progress.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Principal, Cole Sampson welcomed 793 K-8 students on the first day of school, the largest enrollment in school history. Cole welcomed Lori Kall, new Assistant Principal of Instruction, and Manual Miranda, new Assistant Principal of Student Affairs.

Cole reported during the month of August, students in all grades are taking diagnostic assessments in Math and English to determine their placement on the Learning Lab software. Students are in the final stages of completing their NWEA assessments which will help teachers create targeted small groups of students they can focus over the next six weeks.

Cole shared this year Grimmway Academy has moved away from the traditional Math, Science, English, and History courses in K-6 to our integrated STEM (Science, Technology, Engineering, and Math) and Humanities (English and History) courses. In addition, Grimmway Academy has added a new course in grades K-3 called the Student Learning Center (SLC) which will provide students with an intensive writing program accompanied with additional math practice. Throughout this integration process classroom teachers have worked very closely with the Edible School Yard (ESY) staff to maximize the connection between the classroom and ESY.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Principal, Joanna Kendrick and staff welcomed 421 new K-4 students who, along with their families, were as excited as the staff to celebrate the moment. The Shafter staff is gearing up for the start of *Success For All* literacy blocks. All students have been assessed in reading and math using the STAR and NWEA MAP assessments. Results are being used to group students in literacy blocks and in small groups in the Learning Lab classes.

Joanna shared that the parents and community in Shafter have shown an outpouring of support for the school since opening day. Parents are anxious to participate in GA Shafter Volunteer Corps, which will begin training in September to be volunteers in the

classroom, Cafe, or ESY. Joanna shared how grateful she and her staff are for the continued support of the community, including the City of Shafter and the Shafter Learning Center.

SPGA REPORT

President Olga Cruz shared that a new SPGA President has been elected. Parent Matt Look will be the new SPGA President. Olga shared that playground equipment and shade are the top priorities of SPGA.

GA STAFF REPORT

Grimmway Academy Shafter teacher, Beth Wood shared how excited the students are to be part of a new school. School staff is working hard and Beth thanked the staff for all their effort.

FISCAL REPORT

Cindy Frantz from EdTec (back-office provider) shared the July 2017 financial update. The transition to EdTec occurred on July 1, 2017. A preliminary income statement was presented but could be subject to change pending prior year adjustments. Full financial statements and forecast analysis will be presented at September's board meeting.

III. ACTION ITEMS

A. *FISCAL*

1. The Directors were presented with the Purchase Orders and Warrants for the month of June 2017 that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the June 2017 purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

2. The Directors were presented with the Purchase Orders and Warrants for the month of July 2017 that were considered, and discussed. On a motion duly made by Olga Cruz, seconded by Sean McNally, and carried, the Board approved the July 2017 purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		

Ernie Unruh	X		
Olga Cruz	X		

3. The Directors were presented with the Approval of the Education Protection Act (EPA). On a motion duly made by Olga Cruz, seconded by Sean McNally, and carried, the Board approved the Education Protection Act (EPA).

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

4. The Directors were presented with the Approval of the Updated Fiscal Policies and Procedures. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the Updated Fiscal Policies and Procedures.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

5. The Directors were presented with the Approval of the Shafter Memorandum of Understanding between Grimmway Academy Shafter and Richland Union School District. On a motion duly made by Ernie Unruh, seconded by Sean McNally, and carried, the Board approved the Shafter Memorandum of Understanding between Grimmway Academy Shafter and Richland Union School District.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

6. The Directors were presented with the Approval of the School Site Safety Plan for Grimmway Academy Shafter. On a motion duly made by Olga Cruz, seconded by Manuel Pantoja, and carried, the Board approved the School Site Safety Plan for Grimmway Academy Shafter.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		

Olga Cruz	X		
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7. The Directors were presented with the Approval of the School Bell Schedules. On a motion duly made by Manuel Pantoja seconded by Sean McNally, and carried, the Board approved the School Bell Schedules.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

8. The Directors were presented with the Approval of the Parent/Student Handbook. On a motion duly made by Sean McNally, seconded by Ernie Unruh, and carried, the Board approved the Parent/Student Handbook.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

9. The Directors were presented with the Approval of change in Bank Signors for Grimmway Schools, DBA Grimmway Academy Arvin; DBA CMO; DBA Grimmway Academy Shafter and Grimmway Academy Arvin Accounts. On a motion duly made by Manuel Pantoja, seconded by Olga Cruz, and carried, the Board approved the change in Bank Signors for Grimmway Schools, DBA Grimmway Academy Arvin; DBA CMO; DBA Grimmway Academy Shafter and Grimmway Academy Arvin Accounts.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

10. The Directors were presented with the Approval of the Certified, Classified, and CMO Handbooks. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the Certified, Classified, and CMO Handbooks.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

10. The Directors were presented with the Approval of the Grimmway Academy Shafter California Finance Authority Charter School Revolving Loan Agreement and Resolution Agreement. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the Grimmway Academy Grimmway Academy Shafter California Finance Authority Charter School Revolving Loan Agreement and Resolution Agreement.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Olga Cruz	X		

On a motion the board adjourned at 4:32 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of seven (7) pages are the minutes of the meeting of the Board of Directors held on August 28, 2017.

Secretary