

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:03 p.m.

Date: March 25, 2019

Place: 901 Nectarine Court, Arvin, CA 93203

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Manuel Pantoja, Ernie Unruh and Matt Look

Absent: N/A

Grimm Family Education Foundation Staff Present: Barbara Grimm-Marshall, Founder; RJ Valentino, President; Rick Phillips, Fiscal Manager

Grimmway Schools Staff Present: Paul Escala, Chief Executive Officer; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Casey Yeazel, Chief Academic Officer; Michelle Lumis, Executive Assistant; Monica Jara Guerra, Director of College and Alumni Initiatives

Grimmway Academy Staff Present: Joanna Kendrick, Principal; Cole Sampson, Principal

Others Present: Cindy Franz, Back Office Provider with EdTec; Emma Pereida-Martinez, Assistant Superintendent, Arvin Union School District; Cathy Card, President, RLG Foundation

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Manuel Pantoja, seconded by, Matt Look, and passed, to approve the minutes of the Board meeting dated March 25, 2019.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

II. COMMUNICATIONS

ORAL COMMUNICATIONS – N/A

LEADERSHIP REPORT

Paul Escala, Chief Executive Officer, shared both campuses have been approved to begin the Supper Program; providing a full meal to any student participating in afterschool activities. Upcoming Oversight visits for each campus. Arvin's Oversight visit will be held Monday, April 15th with the Kern County Superintendent of Schools. Cathy Morris will be replacing Ken Taylor. Shafter's Oversight visit will be held Tuesday, April 30th.

A board resolution in regards to potential charter school legislation will be considered later in the meeting.

Casey Yeazel, Chief Academic Officer, shared Grimmway Academy Arvin is seeking a new principal. Casey thanked Cole Sampson for his service and dedication to Arvin's scholars and staff. Upcoming student testing in May. New Teacher Center has wrapped up training for the school year. The program helps grow our teacher coaches.

Mike Romero, Director of Human Resources shared both schools are extending offers to teachers for next school year, while continuing to meet with high caliber potential teachers. Ernie Unruh shared Kevin Course can help with securing four-year teachers from the Philippines.

Dr. Monica Jara Guerra, Director of College and Alumni Initiatives shared she continues to outreach to alumni students. Upcoming Mock SAT on Saturday, March 30th. Attended Leaders in Life Conference on March 14th with students and alumni. Several alumni are participating in ASB. Continuing to update alumni contact info for accuracy.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Principal, Cole Sampson, thanked Judy Goad of the Grimm Family Education Foundation for her work with students who participated in the Leaders in Life Conference. Over thirty students from Grimmway Academy Arvin attended. Thirty eighth graders are headed to Washington DC April 14 – 20th. Public lottery on April 2nd for first grade only. Tom

Mestmaker shared the Ford Dimension group has a video on vaping for fifth through eighth grade. Might be good for our students to watch.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Principal, Joanna Kendrick shared the campus is wrapping up this school year and planning for next year. Working on filling a couple of vacancies for next school year. Fully staffed in Shafter. Finished open enrollment. 88 Kindergarten students have enrolled. Upcoming Spring field trip to Wind Wolves and fourth graders to visit a mission to Santa Barbara. April's focus is community service.

ARVIN AND SHAFTER PARENT REPORT

SPGA President Matt Look shared the mother/son dance is coming up in May for both schools.

GRIMMWAY SCHOOLS STAFF REPORT - NA

FISCAL REPORT

Cindy Franz from EdTec (back-office provider) shared the February 2019 financial update. Net savings for adjustments and plan structure. Staffing gap in the home office resulted in savings. Custodial services in Shafter were shifted and are now outsourced vs in-house. Twelve month rolling slide added from Financial Diagnostic assessment. Continued budget development process which will be brought to the board in June 2019.

For GA Arvin, Cindy shared the forecasted net income is currently \$802,000, a \$241,000 increase from the previous forecast. ADA is currently forecasted at 756.48.

For GA Shafter, the forecasted net income is currently \$90,000, a \$45,000 decrease from the previous forecast. ADA is currently forecasted at 506.88.

For the home office, the forecasted net income is currently \$113,000, a \$66,000 increase from the previous forecast.

55% of revenues have been received to-date, while 63% of expenses have been spent to-date.

III. ACTION ITEMS

A. *FISCAL*

1. The Directors were presented with the Purchase Orders and Warrants for the month of February 2019 that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by, Manuel Pantoja, and carried, the Board approved the February 2019 purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

2. The Directors were presented with the of Approval of 2nd Interim for GA Arvin that were considered, and discussed. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved 2nd Interim for GA Arvin.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

3. The Directors were presented with the Approval of 2nd Interim for GA Shafter that were considered, and discussed. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the 2nd Interim for GA Shafter.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

4. The Directors were presented with the Approval of Grimmway Schools 2019-2020 and 2020-2021 School Calendars that were considered, and discussed. Casey shared both schools will have the same start dates, end dates and vacation dates for consistency and planning purposes for families. On a motion duly made by Ernie Unruh, seconded by Manuel Pantoja, and carried, the Board approved Grimmway Schools 2019-2020 and 2020-2021 School Calendars.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

5. The Directors were presented with the Approval of Kindergarten Early Admission for GA Shafter that were considered, and discussed. Joanna shared three families are requesting early admission. Principal has already met with each family and is comfortable will early admission for all three students. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the Kindergarten Early Admission for GA Shafter.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

6. The Directors were presented with the Approval of Board Resolution on Assembly Bills 1505, 1506, 1507, 1508 that were considered, and discussed. Paul shared the potential impact to school choice and our school. We can advocate on behalf of the board and families to share information with CCSA and other agencies. On a motion duly made by Ernie Unruh, seconded by Matt Look, and carried, the Board approved the Board Resolution on Assembly Bills 1505, 1506, 1507, 1508.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

On a motion the board adjourned at 4:42 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on March 25, 2019.

Secretary