

MINUTES

Of the Board of Directors of Grimmway Academy

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: June 27, 2016

Place: 901 Nectarine Court, Arvin, CA 93203

NOTED: Sean McNally presided over the meeting in the absence of the Board President, Tom Mestmaker.

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Sean McNally, Manuel Pantoja, Pat Alexander, Joet Stoner

Absent: Tom Mestmaker

Grimm Family Education Foundation Staff Present:

Barbara Grimm Marshall, Neil Shah, Evelyn Steed, Mike Romero, Anna Smith, Paul Escala and Rosie Etcheverry

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Pat Alexander, seconded by Manuel Pantoja, and passed, to approve the minutes of the Board meeting dated June 6, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principle office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X

Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

A motion was made by Pat Alexander, seconded by Manuel Pantoja, and passed, to approve the minutes of the Board meeting dated June 15, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principle office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

There were no non-agenda items brought before the Board of Directors at this meeting.

PRINCIPAL'S REPORT

A written report was provided in the Board packet that included an update on curriculum, instruction and assessment, school culture, school leadership and staffing and enrollment for the 2016-17 school year.

GFEF STAFF REPORT/CMO PRESENTATION

Paul Escala provided an overview of the Charter Management Organization, including its purpose, priorities for year 1, the staff profile forecast for 2017 and beyond and the 2016-17 organization chart.

FISCAL REPORT

Neil Shah presented the financials through the month of May. Revenue is forecasted to be above budgeted estimates. Year-end accounting will be completed in July and presented to the Board in August.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of May that were considered, and discussed. On a motion duly made by Joet Stoner, seconded by Manuel Pantoja, and carried, the Board approved the purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

2. The Directors were presented with the 2016 – 17 Local Control Accountability Plan (LCAP) that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Manuel Pantoja, and carried, the Board approved the LCAP.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

3. The Directors were presented with the Fiscal Year 2016 – 17 Grimmway Academy Arvin Budget that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Joet Stoner, and carried, the Board approved the budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

4. The Directors were presented with the Fiscal Year 2016 – 17 Grimmway Academy Shafter Budget that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Joet Stoner, and carried, the Board approved the budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

5. The Directors were presented with the Fiscal Year 2016 – 17 Grimmway Schools Charter Management Organization (CMO) Budget that was considered, and discussed. On a motion duly made by Joet Stoner, seconded by Manuel Pantoja, and carried, the Board approved the budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

6. The Directors were presented with the Fiscal Year 2016 – 17 Grimmway Schools Consolidated Budget that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Joet Stoner, and carried, the Board approved the budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

7. The Directors were presented with the 2016 – 17 Grimmway Academy Arvin Percentage of Revenue to the CMO that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Joet Stoner, and carried, the Board approved the percentage of revenue.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

8. The Directors were presented with the Loan from Grimmway Academy Arvin to Grimmway Schools CMO that was considered, and discussed. On a motion duly made by Joet Stoner, seconded by Pat Alexander, and carried, the Board approved the loan.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

9. The Directors were presented with the Loan from Grimmway Schools CMO to Grimmway Academy Shafter that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Manuel Pantoja, and carried, the Board approved the loan.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X

Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

10. The Directors were presented with the Bank of America Account for Grimmway Schools CMO that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Joet Stoner, and carried, the Board approved the bank account.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

11. The Directors were presented with the Bank of America Account for Grimmway Academy Shafter that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Joet Stoner, and carried, the Board approved the bank account.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

12. The Directors were presented with the Consolidated Application for Federal Funding that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Joet Stoner, and carried, the Board approved the application.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

B. EMPLOYEE

1. The Directors were presented with the 403B Summary Plan Revision that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Pat Alexander, and carried, the Board approved the plan revision.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		

Joet Stoner	X		
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C. OPERATIONS

1. The Directors were presented with the SY 2015 – 16 Single Plan for Student Achievement (SPSA) Evaluation that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Manuel Pantoja, and carried, the Board approved the evaluation.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

2. The Directors were presented with the SY 2016 – 17 Single Plan for Student Achievement (SPSA) that was considered, and discussed. On a motion duly made by Joet Stoner, seconded by Manuel Pantoja, and carried, the Board approved the SPSA.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

3. The Directors were presented with the Accounting Software Master Services Agreement that was considered, and discussed. On a motion duly made by Joet Stoner, seconded by Pat Alexander, and carried, the Board approved the services agreement.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

4. The Directors were presented with the Edible Schoolyard Operating Agreement that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Manuel Pantoja, and carried, the Board approved the operating agreement.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

5. The Directors were presented with the 2016 – 17 Financial Consulting Services Agreement that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Pat Alexander, and carried, the Board approved the services agreement.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

IV. CLOSED SESSION

The Board went into closed session at 4:35 pm to discuss the public employment of the following positions for the 2016-17 school year:

1. Principal
2. Principal
3. Executive Director
4. Teacher
5. Teacher

V. RECONVENE TO OPEN SESSION

The Board reconvened into open session at 4:48 pm.

VI. POSSIBLE BOARD APPROVAL

The Board reported that no action was taken in closed session.

VII. CONSENT AGENDA

The Directors were presented with employment contracts that were considered, and discussed. On a motion duly made by Pat Alexander, seconded by Manuel Pantoja, and carried, the Board approved the following contracts:

1. Principal
2. Principal
3. Executive Director
4. 1st Grade ELA Teacher
5. 3rd Grade Social Studies/Science Teacher

Note: A change to the number of teacher contracts presented in closed session was made. The Board was presented with two teacher contracts, rather than the three stated on the agenda.

Board Member	Yay	Nay	Absent
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Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

VIII. ADJOURN

On a motion the board adjourned at 4:50 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Academy, a California nonprofit public benefit corporation; that these minutes, consisting of eight (8) pages are the minutes of the meeting of the Board of Directors held on June 27, 2016.

Secretary