

MINUTES

Of the Board of Directors of Grimmway Academy

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: February 22, 2016

Place: 901 Nectarine Court, Arvin, CA 93203

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Sean McNally and Manuel Pantoja

Absent: Pat Alexander and Joet Stoner

Grimm Family Education Foundation Staff Present:

Barbara Grimm Marshall, Neil Shah, Rosie Etcheverry, Mike Romero and Anna Smith

Grimmway Academy Staff Present:

Joanna Kendrick, Principal; Greg West, Vice Principal; Sabrina Reimert, Dean of Individualized Instruction; Zulema Ela, Librarian

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Manuel Pantoja, seconded by Sean McNally, and passed, to approve the minutes of the previous board meeting dated February 1, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principle office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner			X

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

There were no non-agenda items brought before the Board of Directors at this meeting.

PRINCIPAL'S REPORT

Joanna Kendrick presented a written report that included an update on curriculum, instruction and assessment, school culture, school leadership and staffing and enrollment. Open enrollment for the 2016-17 school year began on February 1st. The school will host its first Wellness Week from March 7th – 10th. Joanna and Greg have completed the mid-year teacher evaluations. End of year evaluations will be conducted in May.

GA STAFF SURVEY PRESENTATION

Classified and certificated staff members completed a staff satisfaction survey. The survey was anonymous and optional for all staff members. Mike Romero presented a summary of results that, overall, were very positive and valuable.

TEACHER EVALUATION PRESENTATION

Teacher evaluations are conducted mid-year and end-of-year. Joanna and Greg recently completed the mid-year check in with all GA teachers. Teachers scored in one of four areas of Highly Effective, Effective, Improvement Necessary or Does Not Meet Standards.

PARENT SURVEY EVALUATION

GA parents completed a school satisfaction survey. Parents could complete the survey online and in the learning lab during conferences or paper version. An analysis of results was presented, which were very positive. The lower scoring questions were discussed in detail.

GA STAFF REPORT

Success For All visitors are on campus providing teacher training to the Kindergarten teachers. Joanna Kendrick and Zaena Araneta have been conducting teacher observations and implementing GA best practices.

SPGA REPORT

There was no SPGA update.

FISCAL REPORT

The January financials were presented and reviewed by the Board. Revenues are forecasted to be slightly higher than budget and forecasted expenses will be on track with budget estimates. The total net income is above budget by \$300,500.

The budget planning process for the 2016 – 17 school year will begin soon. The interim audit visit is scheduled for April 27th.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of January that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner			X

2. The Directors were presented with the 2015 – 16 Second Interim Financial Report that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Sean McNally, and carried, the Board approved the report.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner			X

3. The Directors were presented with the Opening of a Second County Treasury Account that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Sean McNally, and carried, the Board approved the account.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		

Pat Alexander			X
Joet Stoner			X

B. OPERATIONS

1. The Directors were presented with the Charter Safe Opt-Out that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Sean McNally, and carried, the Board approved the opt-out.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner			X

2. The Directors were presented with the Option to Renew the Lease Between RLG Land Foundation and Grimmway Academy that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the lease renewal.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner			X

3. The Directors were presented with the Title III and Immigrant Funds that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Sean McNally, and carried, the Board approved the funds.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner			X

IV. CONSENT AGENDA

The Directors were presented with the option to approve a transfer in the amount of \$500,000 from the County Treasury Operation Account to the new County Treasury Special Reserve Account. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the transfer of funds.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		

Pat Alexander			X
Joet Stoner			X

V. ADJOURN

On a motion the board adjourned at 4:54 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Academy, a California nonprofit public benefit corporation; that these minutes, consisting of four (4) pages are the minutes of the meeting of the Board of Directors held on February 22, 2016.

Secretary