



Distance Learning
Parent Resource Guide
(v1.0: 032320)

Dear Parents and Guardians,

The purpose of this guide is to assist and support you in understanding what your child(s) online learning environment will look like over the duration of the school shut down due to COVID-19. Please know that these expectations will evolve over time as you, your child, and staff members become increasingly comfortable and familiar with online instruction. *This guide will evolve as we add resources and collaborate with you to better serve your needs related to distance learning.*

Currently, your student(s) have been given learning packets that may be completed without livestream or video instruction. However, we are committed to ensuring that your student continues to make academic progress while maintaining a relationship with all school community members. After Spring Break, and in the event we are still in a position to deliver distance learning, live communication in the form of a phone call, email, Zoom, or via Google will increase in frequency.

Additionally, teachers will post all instructional materials, instructions, assignments, and office hours within their established Google Classrooms. This guide also includes information on what to do if you are having technology challenges as well as student challenges relating to classwork completion.

Thank you for your ongoing patience and understanding during this period of transition to remote learning. Although the initial stages of the transition will certainly pose challenges, we are confident that working together and supporting one another we will eventually deliver a unique and engaging learning environment for your child.

Parent/Guardian Support from Home

Given the unprecedented situation in which we all find ourselves, we want to assure you that we understand the challenges you face in ensuring that your child(ren) are fully engaged in their learning from home. Although it might be a challenge, working with your child to ensure a schedule over the next several weeks or months is important not only for their learning, but also to ensure a happy and positive home environment.

We ask that you make every effort to ensure the following:

- Set clear expectations for online/remote learning with your child. Teachers are developing guidelines for daily learning and will share once they are complete.
- Check your email, Remind, and/or ClassDojo for communications from the school
- Check student's school email daily
- Review the student daily schedule
- Review your child(s) assignments

QUICK START GUIDE

Student Expectations

1

Log on to your device.



2

Log on to Google Classroom.
Watch any posted videos of the day.



3

Review Classwork assignments and expectations.



4

Ask Questions via email, or Google classroom.
Check your teachers' office hours and tutoring hours.

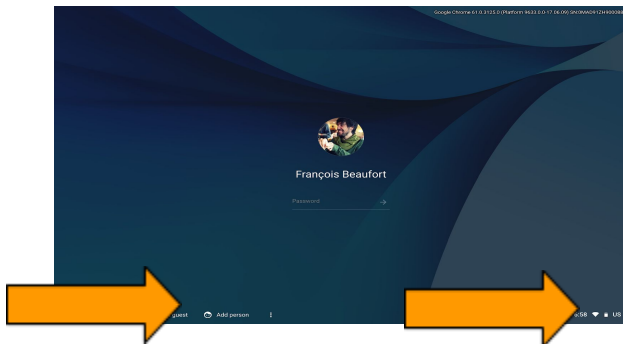


5

Follow your routine schedule.
Complete assignments on time.

1: Logging into the Chromebook:

1. You will first need to connect the Chromebook to the internet. Click on the WIFI symbol at the bottom right of the screen.
2. You will then need to select Add a Person on the bottom left of the screen to log your child in.

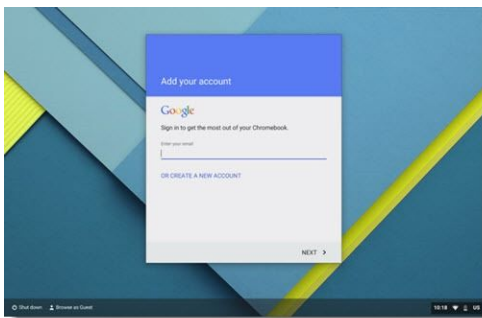


3. You will be prompted to enter your child's email address. Their email address is provided by the school. Your child's email is their first and last name. See the example provided below. Your child's password is their birthday with two digits for month, two digits for the day, and four digits for the year.

Gmail: first.last@grimmwayschools.org for example

john.smith@grimmwayschools.org

Password: MMDDYYYY



Note: Middle school student passwords may vary, but they should be aware of what they are.

4. Once logged in your child will click on the Google Chrome button at the bottom of the screen.

2: To Access Google Classroom:

1. To access Google Classroom you will click on the google classroom logo.
2. Once your child clicks on the Google Classroom logo they will be able to click on the class they need to access.



3: To access Zoom video conferencing

In order to join live meetings with the teachers, students will need to use Zoom. This is an application available for free online. Here are the instructions for your child to join:

1. Click the zoom link your teacher posted in Google Classroom or Class Dojo
2. Click Join with Video (The blue button below your face).
3. On the bottom left row, you can mute/unmute your voice and click on Participants or Chats.
4. Click "Participants". You will be able to see which students are in the Zoom meeting.
5. Click "Raise hand" to alert your teacher that you have a question.
6. Click "Chat". You can type messages to everyone, or just to your teacher.
7. While on a Zoom call, please make sure your appearance is neat and preferably in a location which allows you to focus on the conversation.

Assignment and Lesson Support

If your student is having challenges understanding an assignment or expectations, they may communicate with their teacher over email.

Teachers will begin conducting check-ins with each student at least twice a week in various forms (email, phone call, Zoom), simply as a means to gauge instructional understanding or to provide encouraging words.

Each teacher will also hold office hours to answer any questions students or parents may have. **We are currently developing a list of office hours for each teacher and we will share and post when it is complete.**

Troubleshooting

1) Questions about:

- Lesson expectations or instructions

Email your child(s) teacher directly

2) Questions about:

- Student login (username, password, etc.)
- Education programs (i.e. Starfall, Dreambox, etc.)
- Email/Remind/Class Dojo
- Other required programs (Zoom, Google Classroom, etc.)

For GA Arvin: Arvinhelp@grimmwayschools.org

For GA Shafter: Shafterhelp@grimmwayschools.org

3) Questions about:

- Grimmway issued Chromebooks
- Accessibility of programs for distance learning
- Internet Connectivity (if already have internet access)

Contact the Signa-Terra Help Desk:

Email: support@grimmwayschools.org

Or

Call toll-free at 1-866-757-4462 between the hours of 8:00 am and 4:00 pm Monday thru Friday

