

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:01 p.m.

Date: August 27, 2018

Place: 471 W. Los Angeles St. Shafter, CA 93263

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Ernie Unruh, Sean McNally, Manuel Pantoja and Matt Look via telephone

Absent: None

Grimm Family Education Foundation Staff Present: Evelyn Steed, Office Manager

Grimmway Schools Staff Present: Paul Escala, Executive Director; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Casey Yeazel, Chief Academic Officer; Michelle Lumis, Executive Assistant;

Grimmway Academy Staff Present: Joanna Kendrick, Principal; Cole Sampson, Principal; Katelyn Prosser, Assistant Principal of Instruction; Sabrina Reimert, Assistant Principal of Student Services

Others Present: Cindy Frantz, Back Office Provider with EdTec; Elia Sagasta, Assistant Superintendent Richland School District;

3. FLAG SALUTE

4. BOARD APPOINTMENT

The board accepted the reappointment of Ernie Unruh as the Kern County Superintendent of Schools representative to the Grimmway Schools Board of Directors.

5. APPROVAL OF MINUTES

A motion was made by Sean McNally, seconded by, Manuel Pantoja and passed, to approve the minutes of the Board meeting dated July 30, 2018.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal’s office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

II. COMMUNICATIONS

ORAL COMMUNICATIONS: NA

LEADERSHIP REPORT

Executive Director, Paul Escala shared both Authorizer Oversight reports have been received. For GA Arvin, the report is completed with our feedback. We will provide a written response to the county and present to the KCSOS board on September 11th. For GA Shafter, the draft oversight report has been presented to us and we have provided feedback to district staff. We will present to the Richland school board on September 10th.

Paul shared there has been advocacy work at the state level for new regulations for SB740 for debt financing. New thresholds have been placed on the program which could impact lease reimbursements for the 17/18 SY for GA Shafter. We could have a potential gap and are currently looking for solutions if a gap occurs.

Paul gave an update about AB276 – Charter School Transparency bill, which is now dead. There was no support from CCSA or CTA.

Paul turned it over to Mike Romero to discuss Human Resources. Mike shared he is working with KCSOS for support training to manage teams on school sites. Mike is also working on recruitment efforts for next school year, which will start in October.

PRINCIPAL’S REPORT-Grimmway Academy Arvin

Principal, Cole Sampson shared there are 808 students enrolled at GA Arvin and 78 on the waitlist. The first month of school has gone well. New teachers are learning the “GA

Way” around campus. Back to school night was a success, with over 150 families attending. Upcoming Literacy Fair will be held on September 13th.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Principal, Joanna Kendrick shared there are 541 students enrolled at GA Shafter. A waitlist is building for each grade. Attendance is currently at 97%. Over 90% of staff was retained from last year.

Joanna turned it over to Katelyn Prosser, Vice Principal of Instruction, who shared professional development work for teachers has focused on rigor and standards, making sure teachers are prepared each week and adding new strategies to their toolboxes.

Sabrina Reimert, Vice Principal of Student Services shared September is Literacy month. Literacy night is coming up on September 27th. Free books will be given to all students who attend.

Joanna shared that both Vice Principals are doing a tremendous job this school year.

ARVIN AND SHAFTER PARENT REPORT

SPGA President, Matt Look reported the parent group held their first meeting the week of August 20th. Fundraising was discussed for the upcoming school year.

GRIMMWAY SCHOOLS STAFF REPORT

Casey Yeazel, Chief Academic Officer, discussed continued support for teachers, through programs and training, and recalibrating teams at each school site. So far, the early returns have been positive based on feedback.

17/18SY ACADEMIC PERFORMANCE REPORT

Casey shared the state results are not in yet, but will have a report as soon as we receive them.

FISCAL REPORT

Cindy Franz from EdTec (back-office provider) shared the July 2018 financial update. Currently working on closing out the 17/18 financials and the unaudited actuals, which are due September 15th. The CMO has carryover from the 17/18 school year from grants. Ernie asked if the SPED funds were received and Greg West answered yes.

For GA Arvin, Cindy shared the forecasted net income is currently \$296,000, a \$30,000 reduction from the approved budget. ADA is currently forecasted at 756.48.

For GA Shafter, the forecasted net income is currently \$144,000, a \$1,000 increase over the approved budget. ADA is currently forecasted at 506.88.

For the CMO, the forecasted net income is currently \$-8,000, a \$13,000 reduction from the approved budget.

Revenues are coming in as expected and expenses are occurring as expected.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of July 2018 that were considered, and discussed. On a motion duly made by Sean McNally, seconded by, Ernie Unruh and carried, the Board approved the July 2018 purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

2. The Directors were presented with the Approval of the Ratification of the 18-19 Parent/Student Handbook that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the Ratification of the 18-19 Parent/Student Handbook Ratification of the 18-19 Parent/Student Handbook.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

3. The Directors were presented with the Approval of the Education Protection Act that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Matt Look, and carried, the Board approved the Education Protection Act.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

4. The Directors were presented with the Approval of the IT Managed Services Contract that were considered, and discussed. Sean McNally asked how many companies did we check out. Greg West responded that we look at five other companies. Ernie asked about the length of the contract. Greg responded three years. On a motion duly made by Ernie Unruh, seconded by Manuel Pantoja, and carried, the Board approved IT Managed Services Contract.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

On a motion the board adjourned at 4:24 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on August 27, 2018.

Secretary