

MINUTES

Of the Board of Directors of Grimmway Academy

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: November 28, 2016

Place: 901 Nectarine Court, Arvin, CA 93203

NOTED: Sean McNally presided over the meeting in the absence of the Board President, Tom Mestmaker.

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Sean McNally, Manuel Pantoja, Olga Cruz

Absent: Tom Mestmaker and Pat Alexander

Grimm Family Education Foundation Staff Present:

Barbara Grimm Marshall, Evelyn Steed, Anna Smith and Rosie Etcheverry

Grimmway Schools Staff Present:

Paul Escala, Executive Director; Michelle Lumis, Compliance Manager; Ricky Phillips, Accounting Clerk

Grimmway Academy Staff Present:

Greg West, Principal; Joanna Kendrick, Administrative Coach; Sabrina Reimert, Intervention Coordinator; Zaena Araneta, Resident Administrator; Beth Wood, GA Board Teacher Representative; Miryam Flores, Dean of Student Services; Katelyn Prosser, Academic Dean; Serena Martinez, Head Kitchen Teacher; Marshall Dietrich, Head Garden Teacher

Others Present:

Georgia Rhett, Arvin Union School District Representative; Richard Stotler, Kern County Superintendent of Schools Board Representative

- 3. *FLAG SALUTE*
- 4. *BOARD APPOINTMENT*

The Board accepted the resignation of Pat Alexander as the Kern County Superintendent of Schools (KCSOS) representative on the Grimmway Schools Board of Directors.

The Board accepted the appointment of Richard Stotler by the Kern County Superintendent of Schools, serving as the KCSOS representative on the Grimmway Schools Board of Directors.

- 5. *APPROVAL OF MINUTES*

A motion was made by Manuel Pantoja, seconded by Olga Cruz, and passed, to approve the minutes of the Board meeting dated October 26, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz	X		

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

There were no non-agenda items brought before the Board of Directors at this meeting.

EXECUTIVE DIRECTOR'S REPORT

Paul Escala provided an update on the construction and financing of Grimmway Academy Shafter. Grimmway Academy Arvin has been successfully refinanced and Grimmway Academy Shafter is fully funded for construction as of November 18th. Rough grading will begin on December 5th and a ribbon cutting ceremony is planned for February 2017.

PRINCIPAL'S REPORT

Greg West provided a written report on curriculum, instruction and assessment, school culture, school leadership, enrollment and attendance.

This year, a total of sixty-seven 6th grade students attended Camp KEEP. Miryam Flores is leading two Parent Leadership Academies, including Parents as Advocates and 8th Grade Parent University. Greg West provided a presentation on the shifts/changes in the Grimmway Academy Edible Schoolyard from previous years. This year, the goal is to build a strong integration of the Edible Schoolyard in all aspects of the student’s experience at Grimmway Academy. Beth Wood provided an example of this work through the Colombian Exchange lesson in the classroom and the Edible Schoolyard.

SPGA REPORT

The SPGA has developed three committees including fundraising, teacher petitions for special projects and shade structure committees. The SPGA successfully completed their first fundraiser of the year.

GA STAFF REPORT

Beth Wood reported on the integration of the GAESY in the 2016 – 17 school year and the changes taking place in the classroom and the kitchen/garden classrooms. Serena Martinez and Marshall Deitrich attended the meeting and provided a description of a typical lesson in the garden and kitchen.

FISCAL REPORT

Ricky Phillips reviewed the CMO, Grimmway Academy Arvin and Grimmway Academy Shafter financials through the month of October.

III. ACTION ITEMS

A. *FISCAL*

1. The Directors were presented with the Purchase Orders and Warrants for the month of October that were considered, and discussed. On a motion duly made by Richard Stotler, seconded by Manuel Pantoja, and carried, the Board approved the purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz	X		

2. The Directors were presented with the 2016 – 2017 Grimmway Academy Arvin 1st Interim Financial Report that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Richard Stotler, and carried, the Board approved the report.

Board Member	Yay	Nay	Absent
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Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz	X		

3. The Directors were presented with the Revised Grimmway Schools Fiscal Policies and Procedures that were considered, and discussed. On a motion duly made by Richard Stotler, seconded by Olga Cruz, and carried, the Board approved the policies and procedures.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz	X		

4. The Directors were presented with the Revised SPGA Fiscal Policies and Procedures that were considered, and discussed. On a motion duly made by Olga Cruz, seconded by Richard Stotler, and carried, the Board approved the policies and procedures.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz	X		

B. FACILITIES & OPERATIONS

1. The Directors were presented with the Grimmway Academy Shafter Storefront Lease that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Richard Stotler, and carried, the Board approved the lease.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz	X		

IV. ADJOURN

On a motion the board adjourned at 4:40 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Academy, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on November 28, 2016.

Secretary