

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: February 24, 2020

Place: 471 W. Los Angeles Street, Shafter, CA 93263

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, President; Matt Look, Star Parents of Grimmway Academy (SPGA) and Parent Representative via telephone; Manuel Pantoja, Secretary and Arvin Community Representative; Dr. Jean Fuller, Grimm Family Education Foundation Representative via telephone

Absent: Ernie Unruh, Kern County Superintendent of Schools Representative

Grimm Family Education Foundation Staff Present: Evelyn Steed, Office Manager; Raj Cheshire, Operations + Community Coordinator; Barbara Grimm Marshall, Founder; Dylan Wilson, Program Manager, Edible School Yard; RJ Valentino, President

Grimmway Schools Staff Present: Casey Yeazel, Executive Director; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Michelle Lumis, Executive Assistant; Dr. Monica Jara Guerra, Director of College and Alumni Initiatives via telephone

Grimmway Academy Staff Present: Sabrina Reimert, Assistant Principal of Student Services; Katelyn Prosser, Assistant Principal of Academics; Joanna Kendrick, Principal, Grimmway Academy Shafter; Frank Pasillas, Teacher; Hurshel Williams, Principal, Grimmway Academy Arvin, via telephone

Others Present: Cindy Franz, Back Office Provider with EdTec, via Zoom; Elia Sagasta, Assistant Superintendent, Richland School District; Samantha Hernandez, President, Parents of Grimmway Academy

3. *FLAG SALUTE*

4. *APPROVAL OF MINUTES*

A motion was made by Manuel Pantoja, seconded by, Matt Look, and passed, to approve the minutes of the Board meeting dated January 27, 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the Home Office for the transaction of business of this Corporation.

A motion was made by Manuel Pantoja, seconded by, Matt Look, and passed, to approve the minutes of the Board meeting dated February 4, 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the Home Office for the transaction of business of this Corporation.

II. COMMUNICATIONS

ORAL COMMUNICATIONS - NONE

LEADERSHIP REPORT

Casey Yeazel, Executive Director, shared budget preparations are underway for the 2020-2021 school year. In terms of SB740, our final apportionment notice reflected an additional \$67,000 for Arvin and \$50,225 for Shafter, which will be recorded as revenue for this school year.

The State budget has a modest increase, about 2% for next school year, while the Federal government has proposed eliminating all funding opportunities for charter schools.

Dr. Monica Jara Guerra shared a mock SAT exam will be held on March 7th. Scores will be given out the same day as the exam. Upcoming activities include SAT and ACT math, review workshops, AP US History study sessions, and weekly tutoring, along with the Spring break college trip. We continue to work with students to meet their academic goals.

Mike Romero, Director of Human Resources, shared his team attended the Kern County Superintendent of Schools teacher fair and then held a networking event afterwards at a local restaurant from 1 -4 pm. Approximately 40 candidates attended. Greg explained what a charter school is to candidates. Mike's team is working on scheduling interviews this week with principals.

Greg West, Director of School Support Services, shared budget and LCAP updates. A new 3-year cycle with the LCAP is starting. School sites and stakeholders are working to develop goals and actions. The solar project is still on track.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Hurshel Williams, Principal, shared the New Teacher Center conference was held February 9-11th and was attended by Teacher Coach Sarah Davis, along with other Grimmway Schools staff.

The Winter Carnival was held on Saturday, February 15th and was a big success. The community was treated to arts, crafts, cuisine, an animal exhibit and other fun opportunities, while the GA Arvin staff held enrollment and recruitment meetings for prospective families. The Grimmway Schools Health and Wellness policy was being promoted to all families.

Hurshel gave a thank you to the Human Resources team for Saturday's job fair and networking event held on earlier in the month.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Joanna Kendrick, Principal, shared over 100 new students enrolled for the 20-21 school year so far. LCAP planning for next school year is under way. Several school events in March, please attend if possible.

ARVIN AND SHAFTER PARENT REPORT

Newly elected Parents of Grimmway Academy (POGA) President, Samantha Hernandez, provided the parent report. Samantha provided a handout to the board. Over 1,013 Valentines grams were sold for \$1. PGOA is planning a father/daughter dance and calendar raffle in May. The group is looking forward to an exciting school year.

Matt Look, President of Star Parents of Grimmway Academy (SPGA) at GA Arvin, provided the parent report. The last meeting held in mid-February. The father/daughter dance was held on February 7th and a western themed dinner is planned for March. The dance was well attended. A request from music teacher, Mrs. Dias, for mariachi uniforms was approved for approximately \$2,000.

GRIMMWAY SCHOOLS STAFF REPORT

Frank Pasillas, Teacher at GA Shafter, shared the staff report. The Farmer's Market was successful, with several vendors sharing their products and services with the community. Another Farmer's Market is being planned in April. Approximately 95% of students moved out of intervention for math. GA Shafter is continuing to increase leadership opportunities for students.

Greg West introduced Elia Sagasta, Assistant Superintendent, Richland School District to the board and meeting attendees.

FISCAL REPORT

Cindy Franz from EdTec (back-office provider) shared the January 2019 financial update via Zoom. Cindy stated the cash balance remains healthy.

For GA Arvin, Cindy shared the forecasted net income is largely stable at \$375,000.

For GA Shafter, the forecasted net income is currently \$75,532 a \$44,057 decrease from the previous forecast. Minor adjustments for a bill back for SPED, which was more than anticipated.

For the Home Office, the forecasted net income is largely stable at \$29,000.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants and Credit Card Register for the month of January 2020. Due to a conflict of interest, this item will be presented at March's board meeting.

2. The Directors were presented with the approval of Grimmway Schools 403(b) Audit Renewal for 2019-2020 that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the Grimmway Schools 403(b) Audit Renewal for 2019-2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

3. The Directors were presented with the Approval of Grimmway Schools Auditor Engagement for 2019-2020 that were considered, and discussed. On a motion duly made by, Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the Grimmway Schools Auditor Engagement for 2019-2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

4. The Directors were presented with the Approval of the Update to Safe School Plan for GA Arvin that were considered, and discussed. On a motion duly made by, Matt Look, seconded by, Manuel Pantoja and carried, the Board approved the Update to Safe School Plan for GA Arvin.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

5. The Directors were presented with the Approval of the Update to Safe School Plan for GA Shafter that were considered, and discussed. On a motion duly made by, Matt Look, seconded by, Manuel Pantoja and carried, the Board approved the Update to Safe School Plan for GA Shafter.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

6. The Directors were presented with the Approval of 18-19 SARC for GA Arvin that were considered, and discussed. On a motion duly made by, Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the 18-19 SARC for GA Arvin.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

7. The Directors were presented with the Approval of 18-19 SARC for GA Shafter that were considered, and discussed. On a motion duly made by, Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the 18-19 SARC for GA Shafter.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

8. The Directors were presented with the Approval of 2nd Interim for GA Arvin that were considered, and discussed. On a motion duly made by, Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the 2nd Interim for GA Arvin.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X


9. The Directors were presented with the Approval of 2nd Interim for GA Shafter that were considered, and discussed. On a motion duly made by, Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the 2nd Interim for GA Shafter.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

On a motion the board adjourned at 4:30 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of seven (7) pages are the minutes of the meeting of the Board of Directors held on February 24, 2020.



Secretary

