

MINUTES

**Of the Board of Directors of
Grimmway Academy**
(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: December 19, 2016

Place: 901 Nectarine Court, Arvin, CA 93203

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Sean McNally, Manuel Pantoja and Richard Stotler

Absent: Olga Cruz

Grimm Family Education Foundation Staff Present: Evelyn Steed

Grimmway Schools Staff Present:

Paul Escala, Executive Director; Michelle Lumis, Compliance Manager; Ricky Phillips, Accounting Clerk; Mike Romero, Human Resources Director; Neil Shah, COO

Grimmway Academy Staff Present:

Greg West, Principal; Joanna Kendrick, Administrative Coach; Sabrina Reimert, Intervention Coordinator

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Manuel Pantoja, seconded by Richard Stotler, and passed, to approve the minutes of the Board meeting dated November 28, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

There were no non-agenda items brought before the Board of Directors at this meeting.

EXECUTIVE DIRECTOR'S REPORT

Paul Escala provided an update on the construction and financing of Grimmway Academy Shafter. Rough grading is currently underway in Shafter. Grimmway Schools received a \$325,000 grant from the Walton Family Foundation and are awaiting to hear back on the Public Charter School Grant Program. Grimmway Schools has been invited to apply for the Charter School Growth Fund as an emerging CMO.

PRINCIPAL'S REPORT

Greg West provided a written report on curriculum, instruction and assessment, school culture, school leadership, enrollment and attendance.

With students on winter break, the school year is officially half way over. Thank you to Mr. Allard for making the Winter Program and Concert a huge success this year.

GA STAFF REPORT

Sabrina Reimert provided the GA staff report. Prior to the winter break, students completed several rounds of assessments. Staff is gearing up for the next round of Academic Parent Teacher Teams (APTT) on January 16, 2017.

FISCAL REPORT

Neil Shah presented the CMO, Grimmway Academy Arvin and Grimmway Academy Shafter financials through the month of October.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of November that were considered, and discussed. On a motion duly made by

Richard Stotler, seconded by Sean McNally, and carried, the Board approved the purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

2. The Directors were presented with the Request to Issue a Request for Qualifications for Proposition 39 Energy Efficiency Grant that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Sean McNally, and carried, the Board approved the request.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

FACILITIES & OPERATIONS

1. The Directors were presented with the Grimmway Academy Shafter Storefront Lease Revision that was considered, and discussed. On a motion duly made by Richard Stotler, seconded by Sean McNally, and carried, the Board approved the request.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

IV. ADJOURN

On a motion the board adjourned at 4:13 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Academy, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the meeting of the Board of Directors held on December 19, 2016.

Secretary