

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: November 25, 2019

Place: 901 Nectarine Court, Arvin, CA 93203

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, President; Dr. Jean Fuller, Grimm Family Education Foundation Representative; Matt Look, Star Parents of Grimmway Academy (SPGA) and Parent Representative; Manuel Pantoja, Secretary and Arvin Community Representative; Ernie Unruh, Kern County Superintendent of Schools Representative

Absent: NA

Grimm Family Education Foundation Staff Present: Barbara Grimm Marshall, Founder; Rick Phillips, Fiscal Manager

Grimmway Schools Staff Present: Casey Yeazel, Executive Director; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Michelle Lumis, Executive Assistant; Dr. Monica Jara Guerra, Director of Alumni and College Initiatives

Grimmway Academy Staff Present Tatia Hunter-Jennings, Assistant Principal of Student Services; Joanna Kendrick, Principal

Others Present: Cindy Franz, Back Office Provider with EdTec, via Zoom; Emma Pereida-Martinez, Assistant Superintendent, Arvin School District; Josh Castillo, Cal State University Bakersfield student

3. BOARD REAPPOINTMENT

The board accepted the reappointment of Matt Look as the Star Parents of Grimmway Academy (SPGA) representative, for a one-year term to the Grimmway Schools Board of Directors.

4. FLAG SALUTE

5. APPROVAL OF MINUTES

A motion was made by Matt Look, seconded by, Manuel Pantoja, and passed, to approve the minutes of the Board meeting dated October 28, 2019.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker				X
Manuel Pantoja	X			
Ernie Unruh	X			
Matt Look	X			
Jean Fuller				X

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

II. COMMUNICATIONS

ORAL COMMUNICATIONS - NONE

LEADERSHIP REPORT

Casey Yeazel, Executive Director, shared at their November 12th Board meeting, the KCSOS Board of Directors approved Grimmway Academy Arvin's request for an early renewal to our charter which results in Grimmway Arvin's charter being approved through 2026.

Casey also shared he will be presenting the 2018-2019 academic report. The report shows both campuses posted improvements in their 2019 CAASPP Math and ELA scores.

Dr. Monica Jara Guerra shared the alumni program hosted a PSAT for students who were unable to take the exam at their respective high schools due to space limitations. In collaboration with the Grimm Family Education foundation, a lunch was hosted for Grimmway Academy Alumni at Arvin High School to collect survey data as well as to conduct program outreach. Over 80 students attended over the course of two days. As the after-school program has continued to grow, the Director of College and Alumni Initiatives (DCAI) has also continued to partner with Arvin High School counselors to

address the needs of GA Alumni. Additionally, the DCAI has been working with Bakersfield College staff to coordinate opportunities for GA Alumni including a potential pilot bridge program for BC concurrent enrollment.

This past month, we welcomed a new member to the Kern to College Partnership team. Adriana Morales, a CSUB graduate student working toward a Master's in Educational Counseling. Adriana will be assisting with data tracking, the after-school program a college prep Saturday workshop.

Mike Romero, Director of Human Resources, shared we are beginning our midyear check-ins with the classified staff at each site. HR along with the administration will be providing coaching and counsel for all classified managers who will be conducting these check-ins. These meetings allow us to continue to develop our internal talent and prime them for growth and promotion in the coming year.

Mike also shared the first quarter benefits analysis from our self-funded benefits plan. Though still early, our first quarter numbers are coming in favorably as compared to last year's numbers. Some highlights in the report include:

- 66% of our employees are electing the PPO Basic plan (formerly the Blue Shield HMO plan). This means 66% are paying an HMO premium for a PPO product.
- We have a 90% generic prescription utilization rate.
- Compared to last year's renewals, average savings to Grimmway Schools in Quarter 1 is \$ 111,000.
- The Blue Shield renewal would have resulted in a 13% increase in health costs if we stayed with them this plan year. However, in the first quarter alone, the TriStar self-funded plans have resulted in a 46% decrease in overall health costs.

Mike shared the numbers mentioned are based on claims paid in Quarter 1 only. These numbers may change based on when claims are received and paid by the plan.

Greg West, Director of School Support Services, shared there has been a slight delay in the solar project at GA Arvin. A new timeline will be available within the week, and a new update will be announced at the December board meeting.

Greg also shared Grimmway Schools was recently notified that our Student Information System (SIS), Illuminate Education, will no longer be supporting their platform beginning with the 2021-22 school year. Illuminate has been our system for storing all student information including contacts, state testing, grades, and teacher information. This is also the system used to report information to the California Dept of Education for compliance purposes. A team has been formed that includes teachers of various grade levels, site enrollment clerks and home office team members. This committee will begin the process of researching and deciding on a new SIS for Grimmway Schools. The typical transition time for student information systems is 18-24 months.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Tatia Hunter-Jennings, Assistant Vice Principal of Student Services shared GA Arvin sixth graders attended Camp KEEP November 12th-15th. This highly anticipated field trip, provided many teachable moments and memorable experiences for our scholars. Coffee and Conversations continues to have a strong turnout with parents, resulting in positive conversations. November cooking classes are filled and a waitlist has been established for families who wanted to attend. Another successful Farmer's Market was held on November 7th.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Principal, Joanna Kendrick shared GA Shafter celebrated their second language learners success at awards ceremonies for their RISING Comets as well as a Shooting Stars dinner. Second language learner students were recognized as Rising Comets for their advancement in English attainment.

Jonna shared music teacher, Mr. Allard, took music students to the Los Angeles Philharmonic. Mr. Allard would like to make this an annual trip for his music students.

ARVIN AND SHAFTER PARENT REPORT

Matt Look, President of Star Parents of Grimmway Academy (SPGA) at GA Arvin, provided the parent report. Over 170 people attended family movie night – the event was a sellout. Gift card raffle going on now. Board member Dr. Fuller asked about the Shafter Safe Halloween. Jonna responded, by sharing there was a huge turnout with over 62 spots sold. The Safe Halloween event was a huge success.

GRIMMWAY SCHOOLS STAFF REPORT - NA

2018-2019 ACADEMIC REPORT

Executive Director, Casey Yeazel presented the 2018-2019 Academic Report via PowerPoint. Improvements have been made at both schools. Grimmway Schools is outpacing local school districts and county CAASPP scores. Grimmway Schools is also beating the state in subgroups of SPED, Economically Disadvantaged, Hispanic Economically Disadvantaged, and English Language Learners.

FISCAL REPORT

Cindy Franz from EdTec (back-office provider) shared the October 2019 financial update via Zoom. Cindy stated the cash balance remains healthy.

For GA Arvin, Cindy shared the forecasted net income is currently \$318,249 a \$2,526 decrease from the previous forecast.

For GA Shafter, the forecasted net income is currently \$70,880 a \$2,756 decrease from the previous forecast.

For the Home Office, the forecasted net income is currently (\$13,221), a \$7,969 decrease from the previous forecast.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants and Credit Card Register for the month of October 2019 that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by Matt Look, and carried, the Board approved the October 2019 Purchase Orders and Warrants and Credit Card Register.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		
Jean Fuller	X		

2. The Directors were presented with the Approval Authorization to Contract with Consultant Paul Escala. Board President, Tom Mestmaker tabled this action.

3. The Directors were presented with the Approval of the Laserfiche Contract that were considered, and discussed. On a motion duly made by, Matt Look, seconded by Jean Fuller, and carried, the Board approved the Laserfiche Contract.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		
Jean Fuller	X		

4. The Directors were presented with the Approval of Shmoop Online Platform that were considered, and discussed. On a motion duly made by, Jean Fuller, seconded by Manuel Pantoja, and carried, the Board approved the Shmoop Online Platform.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		
Jean Fuller	X		

On a motion the board adjourned at 4:52 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of six (6) pages are the minutes of the meeting of the Board of Directors held on November 25, 2019.



Secretary