

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: March 7, 2017

Place: 901 Nectarine Court, Arvin, CA 93203

NOTED: Sean McNally called the meeting to order and announced the reappointment of Tom Mestmaker as President of the Board.

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Sean McNally, Manuel Pantoja and Richard Stotler

Absent: Olga Cruz

Grimm Family Education Foundation Staff Present: Evelyn Steed

Grimmway Schools Staff Present:

Paul Escala, Executive Director; Michelle Lumis, Compliance Manager; Ricky Phillips, Accounting Clerk; Neil Shah, COO; Mike Romero, Human Resources Director

Grimmway Academy Staff Present:

Greg West, Principal; Joanna Kendrick, GA Shafter Principal; Katelyn Prosser, Academic Dean; Sabrina Reimert, Intervention Coordinator; Miryam Flores, Student Services; Beth Wood, LaDwan Beard and Zulema Ela

Others Present:

Georgia Rhett, Arvin Union School District Representative

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Manuel Pantoja, seconded by Sean McNally, and passed, to approve the minutes of the Board meeting dated January 23, 2017.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

There were no non-agenda items brought before the Board of Directors at this meeting.

EXECUTIVE DIRECTOR'S REPORT

Paul Escala provided an update on the groundbreaking ceremony and construction progress at Grimmway Academy Shafter. He also talked about the Edible Schoolyard curriculum evolution and integration at Grimmway Academy Arvin and further professional development provided by Ben Eichhorn from the Berkley ESY.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Greg West discussed recent events and programs held at the school and announced that testing season is starting at GA Arvin. We have enrolled 70 Kindergarten students for next year and have a wait list built for each of the remaining grades. Next month he will bring the new accountability dashboard and gather input relative to the LCAP.

Greg did a presentation around school goals and results to date. He reported out on attendance, NWEA results, referral rates, and English Language Learners progress.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Joanna Kendrick announced the updated enrollment figure to be at 220 students; 63 in Kinder and approximately 40 in each of the other grades. Word of mouth is driving in new student enrollments. She introduced Irene Montoya who will be GA Shafter's Administrative Assistant. Shafter has been a very welcoming community overall. Certificated staff recruited for the site is at 19.

GA STAFF REPORT

Beth Wood provided the GA staff report. Beth talked about recent reading events held in Arvin. They had their most successful book fair to date. Their goal of 1400 books was well surpassed by sales of 1800 books! Several activities were held to reward students by putting books in their hands. She also talked about Read across America week and Dr. Seuss day and how many volunteers that they had come to the school to read to the students.

SCHOOL ACCOUNTABILITY REPORT CARD (SARC)

The 2015-2016 SARC was presented and discussed. There are areas in the SARC that compare school, district, and state results. Grimmway Academy is its own LEA or district. Staff made appropriate changes to prepopulated numbers under “district” to reflect the schools results. The updated SARC was distributed to the Board via email and updated on the Academy’s website.

LCAP/SPSA/BUDGET CALENDAR

The calendar lays out the scheduled dates that the LCAP and SPSA results to date, LCAP and SPSA input for next school year, and budget reviews.

FISCAL REPORT

Neil Shah presented the CMO, Grimmway Academy Arvin and Grimmway Academy Shafter financials through the month of January.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of January that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Richard Stotler, and carried, the Board approved the purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

2. The Directors were presented with the Approval of the Revised Grimmway Schools Fiscal Policies and Procedures that were considered, and discussed. The document will be revised and brought back to the Board in March.

3. The Directors were presented with the Approval of the Grimmway Academy Arvin 2nd Interim Financial Report that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Richard Stotler, and carried, the Board approved the report.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

4. The Directors were presented with the Approval of the Grimmway Academy Arvin Consolidated Application (CARS) that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Richard Stotler, and carried, the Board approved the application.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

5. The Directors were presented with the Approval of the Grimmway Academy Shafter CDE Revolving Loan Application that was considered, and discussed. On a motion duly made by Richard Stotler, seconded by Manuel Pantoja, and carried, the Board approved the application.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

B. FACILITIES & OPERATIONS

1. The Directors were presented with the Prop-39 – Approval of RFP (Request for Proposal) for Grimmway Academy Arvin that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Richard Stotler, and carried, the Board approved the request.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

2. The Directors were presented with an MOU – Clean Water Filters for Grimmway Academy Arvin that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Richard Stotler, and carried, the Board approved the request.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

IV. CLOSED SESSION

The Board went into closed session at 4:43 to discuss the public employment of a 7th/8th Grade Project Based Learning (PBL) Teacher for this school year.

V. RECONVENE TO OPEN SESSION

The Board reconvened into open session at 4:48pm.

VI. POSSIBLE BOARD APPROVAL

The Board reported that no action was taken in closed session.

VII. CONSENT AGENDA

The Directors were presented with an employment contract for a 7th/8th Grade Project Based Learning (PBL) Teacher for this school year that was considered and discussed. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the contract.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Richard Stotler	X		
Olga Cruz			X

On a motion the board adjourned at 4:55 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of three

(3) pages are the minutes of the meeting of the Board of Directors held on December 19, 2016.

Secretary