

# MINUTES

**Of the Board of Directors of  
Grimmway Academy**  
(A California Non-Profit Public Benefit Corporation)

## I. PRELIMINARY

1. *CALL TO ORDER*

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: February 1, 2016

Place: 901 Nectarine Court, Arvin, CA 93203

2. *DIRECTORS PRESENT*

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Pat Alexander, Manuel Pantoja and Joet Stoner

Absent: Steve Barnes

Grimm Family Education Foundation Staff Present:

Neil Shah, Rosie Etcheverry, Mike Romero and Evelyn Steed

Grimmway Academy Staff Present:

Joanna Kendrick, Principal; Greg West, Vice Principal; Sabrina Reimert, Dean of Individualized Instruction; Zulema Ela, Librarian; Katelyn Prosser, Intervention Coordinator; Miryam Flores, Dean of Student Services; Zaena Araneta, Faculty Chair/ELA Teacher; Russ Nail, Science Teacher; Cole Sampson, Project Based Learning Teacher

Others Present:

Georgia Rhett, Arvin Union School District Representative; Sean McNally

3. *FLAG SALUTE*

4. *BAORD APPOINTMENT*

The Board accepted the resignation of Steve Barnes as the Treasurer/Secretary on the Grimmway Academy Board of Directors.

The Board accepted the appointment of Sean McNally by the Grimm Family Education Foundation for a three (3) year term as the Treasurer/Secretary on the Grimmway Academy Board of Directors.

5. APPROVAL OF MINUTES

A motion was made by Joet Stoner, seconded by Pat Alexander, and passed, to approve the minutes of the previous board meeting dated December 14, 2015.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principle office for the transaction of business of this Corporation.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

**II. COMMUNICATIONS**

*ORAL COMMUNICATIONS:*

There were no non-agenda items brought before the Board of Directors at this meeting.

*PRINCIPAL'S REPORT*

Joanna Kendrick presented a written report that included an update on curriculum, instruction and assessment, school culture, school leadership and staffing and enrollment. Open enrollment for the 2016-17 school year has begun. There are some exciting field trips planned for the 4<sup>th</sup> and 6<sup>th</sup> grade students, including Camp KEEP and the Wind Wolves Preserve.

*STEAM GRANT PRESENTATION*

Grimmway Academy received the Verizon Innovative Learning Grant for \$20,000 to support student's interest in the STEAM program. Russ Nail and Cole Sampson submitted the application and have developed a thorough plan for spending this money in support of STEAM learning. Russ Nail presented this plan to the Board.

*PROJECT BASED LEARNING*

Cole Sampson presented an update on the projects underway in the Project Based Learning class. GA Middle School students spoke on their favorite projects and lessons learned.

*GA STAFF REPORT*

Teachers and Leadership recently attended the Success For All conference. Last month, the Mobile Dairy Classroom came to GA to conduct their farm to school assembly to all students.

*SPGA REPORT*

The SPGA did not meet last month. Their next meeting is scheduled for Tuesday, February 9<sup>th</sup>.

*FISCAL REPORT*

The December financials were presented and reviewed by the Board. Revenues are forecasted to be slightly higher than budget and expenses are forecasted to be slightly lower than budget. The 2016-17 budget planning process will begin next month.

**III. ACTION ITEMS**

*A. FISCAL*

1. The Directors were presented with the Purchase Orders and Warrants for the month of December that were considered, and discussed. On a motion duly made by Pat Alexander, seconded by Joet Stoner, and carried, the Board approved the purchase orders and warrants.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

2. The Directors were presented with the Educator Effectiveness Funds that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Joet Stoner, and carried, the Board approved the funds.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

3. The Directors were presented with the After School Education & Safety (ASES) Program Renewal Application that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Joet Stoner, and carried, the Board approved the application.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

4. The Directors were presented with the SPGA Fiscal Policies and Procedures that were considered, and discussed. On a motion duly made by Joet Stoner, seconded by Sean McNally, and carried, the Board approved the policies and procedures.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

**B. OPERATIONS**

1. The Directors were presented with the Local Educational Agency Plan that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Manuel Pantoja, and carried, the Board approved the plan.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

**C. EMPLOYEE**

1. The Directors were presented with the CTE Designated Subjects Credential for Bryce Allard that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Joet Stoner, and carried, the Board approved the credential.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

**IV. CLOSED SESSION**

The Board members went into closed session at 4:35 pm to discuss the public employment of a Special Education Teacher.

**V. RECONVENE TO OPEN SESSION**

The Board reconvened into open session at 4:38 pm.

**VI. POSSIBLE BOARD APPROVAL**

The Board reported that no action was taken during closed session.

**VII. CONSENT AGENDA**

The Board approved the employment contract for a Special Education teacher at Grimmway Academy.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner	X		

**VIII. ADJOURN**

On a motion the board adjourned at 4:38 pm.

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**CERTIFICATE OF SECRETARY**

I certify that I am the duly elected Secretary of the Grimmway Academy, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on February 1, 2016.

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Secretary