

MINUTES

**Of the Board of Directors of
Grimmway Academy**
(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. *CALL TO ORDER*

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: September 26, 2016

Place: 901 Nectarine Court, Arvin, CA 93203

2. *DIRECTORS PRESENT*

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Sean McNally, Manuel Pantoja, Pat Alexander

Absent: Joet Stoner

Grimm Family Education Foundation Staff Present:
Evelyn Steed, Anna Smith and Rosie Etcheverry

Grimmway Schools Staff Present:
Paul Escala, Executive Director; Michelle Lumis, Compliance Manager; Neil Shah, COO; Ricky Phillips, Accounting Clerk

Grimmway Academy Staff Present:
Greg West, Principal; Joanna Kendrick, Administrative Coach; Zaena Araneta, Resident Administrator; Zulema Ela, School Librarian; Beth Wood, GA Board Teacher Representative

Others Present:
Georgia Rhett, Arvin Union School District Representative; Olga Cruz, SPGA President; Amalia Sanchez and Angela Look, GA Parents

3. *FLAG SALUTE*

4. *APPROVAL OF MINUTES*

A motion was made by Pat Alexander, seconded by Manuel Pantoja, and passed, to approve the minutes of the Board meeting dated August 22, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principle office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner			X

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

Angela Look addressed the Board with a Kindergarten enrollment request.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director provided a written update on the work around Grimmway Academy Shafter. Major efforts include start up planning, campus design and financing. To improve the reporting methods to the Board, an organizational performance dashboard will be included in the Executive Director's report every month.

PRINCIPAL'S REPORT

Greg West provided a written report that included an update on student assessments, school culture, the Edible Schoolyard, school leadership and student enrollment. There are currently 775 students enrolled with 40 students on the waitlist.

The first round of Academic Parent Teacher Team meetings will be held the week of October 10th. The school will also be celebrating Farm to School Month during the week of October with multiple events including, a community wide farmers market, the ESY seasonal markets and farmer appreciation days.

FISCAL REPORT

Neil Shah presented the CMO, Grimmway Academy Arvin and Grimmway Academy Shafter financials through the month of August. The Grimmway Schools 2016-17 fiscal, compliance, and HR Calendar was also presented to the Board.

Ricky Phillips provided an oral report of the 2015-16 financial audit conducted by Vicenti, Lloyd, and Stutzman.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of August that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Manuel Pantoja, and carried, the Board approved the purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner			X

2. The Directors were presented with the 2015 – 2016 Fiscal Audit that was considered, and discussed. On a motion duly made by Pat Alexander, seconded by Sean McNally, and carried, the Board approved the audit.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner			X

3. The Directors were presented with the Authorization Letter to Open Credit Line Under Grimmway Schools that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Sean McNally, and carried, the Board approved the authorization letter.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander	X		
Joet Stoner			X

B. OPERATIONS

1. The Directors were presented with the Grimmway Schools Revised Bylaws that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Pat Alexander, and carried, the Board approved the bylaws.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		

Pat Alexander	X		
Joet Stoner			X

IV. CLOSED SESSION

The Board went into closed session to discuss the public employment of a current teacher.

V. RECONVENE TO OPEN SESSION

The Board reconvened at 4:30 pm into open session.

VI. POSSIBLE BOARD APPROVAL

The Board reported that no action was taken in closed session.

VII. ADJOURN

On a motion the board adjourned at 4:36 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Academy, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on September 26, 2016.

Secretary