

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: March 23, 2020

Place: 5080 California Ave. Suite 100, Bakersfield, CA 93309

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting via teleconference:

Present: Tom Mestmaker, President; Matt Look, Star Parents of Grimmway Academy (SPGA) and Parent Representative; Ernie Unruh, Kern County Superintendent of Schools Representative; Dr. Jean Fuller, Grimm Family Education Foundation Representative

Absent: Manuel Pantoja, Secretary and Arvin Community Representative

Grimmway Schools Staff Present via teleconference: Casey Yeazel, Executive Director; Greg West, Director of School Support Services; Michelle Lumis, Executive Assistant; Michael Bobadilla, Communications and Branding Manager

Grimmway Academy Staff Present via teleconference: Sabrina Reimert, Assistant Principal of Student Services, Grimmway Academy Shafter and Tatia Hunter-Jennings, Assistant Principal of Student Services, Grimmway Academy Arvin

Others Present: Cindy Franz, Back Office Provider with EdTec, via teleconference

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Matt Look, seconded by, Jean Fuller, and passed, to approve the revised minutes of the Board meeting dated February 4, 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the Home Office for the transaction of business of this Corporation.

A motion was made by Jean Fuller, seconded by, Matt Look, and passed, to approve the minutes of the Board meeting dated February 24, 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the Home Office for the transaction of business of this Corporation.

A motion was made by Ernie Unruh, seconded by, Matt Look, and passed, to approve the minutes of the Board meeting dated March 16, 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the Home Office for the transaction of business of this Corporation.

II. COMMUNICATIONS

ORAL COMMUNICATIONS - NONE

LEADERSHIP REPORT - NA

PRINCIPAL'S REPORT-Grimmway Academy Arvin - NA

PRINCIPAL'S REPORT-Grimmway Academy Shafter - NA

ARVIN AND SHAFTER PARENT REPORT - NA

GRIMMWAY SCHOOLS STAFF REPORT - NA

FISCAL REPORT

Cindy Franz from EdTec (back-office provider) joined via teleconference to discuss the uncertainty and quick changing environment we are now in due to COVID-19 and the February 2020 financial update. Cindy shared the Governor's Executive Order on COVID-19 school closures. With written certification, closed schools can get full funding to help deliver education opportunities, provide school meals, arrange for student supervision and continue to pay employees. Cindy emphasized that information is changing daily and schools should stay connected to the CDE website for updates.

Cindy shared Senate Bill 117 on COVID-19 school closure – ADA reporting and timeline waivers for schools compliant with the Governor's Executive Order – there will be one-time funding for personal protective equipment, cleaning supplies and labor expenses.

Projected P2 changed by one ADA per school based on Senate Bill 117. There will be a lot of expenses related to school closure that have not been captured, but will be reported on next month's financials. Cindy stated the cash balance remains healthy.

For GA Arvin, Cindy shared the forecasted net income is largely stable at \$395,000.

For GA Shafter, the forecasted net income is \$81,299 a \$5,767 increase from the previous forecast.

For the Home Office, the forecasted net income is largely stable at \$30,000.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants and Credit Card Register for the month of January 2020 that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the Purchase Orders and Warrants and Credit Card Register for the month of January 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

2. The Directors were presented with the Purchase Orders and Warrants and Credit Card Register for the month of February 2020 that were considered, and discussed. On a motion duly made by Jean Fuller, seconded by Matt Look, and carried, the Board approved via roll call the Purchase Orders and Warrants and Credit Card Register for the month of February 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

3. The Directors were presented with the Notice of Exemption for Solar Project that were considered, and discussed. Greg West shared that solar panels would be installed as of today, March 23, 2020 and the completion date is set for April 13th. On a motion duly made by Ernie Unruh, seconded by Jean Fuller, and carried, the Board approved via roll call the Notice of Exemption for Solar Project.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

Ernie Unruh asked when there would be an update regarding the special board meeting that took place February 4, 2020. Tom responded he is working with legal counsel and will get back to the board as soon as possible.

On a motion the board adjourned at 1:51 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of seven (7) pages are the minutes of the meeting of the Board of Directors held on March 23, 2020.



Secretary

