

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: June 29, 2020

Meeting held via teleconference

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting held via teleconference:

Present: Matt Look, Star Parents of Grimmway Academy (SPGA) and Parent Representative; Ernie Unruh, Kern County Superintendent of Schools Representative; Dr. Jean Fuller, Grimm Family Education Foundation Representative

Absent: Tom Mestmaker, President and Manuel Pantoja, Secretary and Arvin Community Representative

Grimmway Schools Staff Present via teleconference: Casey Yeazel, Executive Director; Greg West, Director of School Support Services; Dr. Monica Jara Guerra, Director of College and Alumni Initiatives; Michelle Lumis, Executive Assistant; Mike Romero, Human Resources Director; Dr. Wendy Creek, Chief Academic Officer

Grimmway Academy Staff Present via teleconference: Zulema Ela, Vice Principal of Academics; Hurshel Williams, Principal, Grimmway Academy Arvin; Joanna Kendrick, Principal, Grimmway Academy Shafter; Sabrina Reimert, Assistant Principal of Student Services; Tatia Hunter-Jennings, Assistant Principal of Student Services; Frank Pasillas, Teacher; Carmen Dias, Teacher

Grimm Family Education Foundation Staff present via teleconference: Barbara Grimm Marshall, Founder and Evelyn Steed, Office Manager

Others Present via teleconference: Cindy Franz, Back Office Provider

3. APPROVAL OF MINUTES

A motion was made by, Jean Fuller seconded by, Matt Look, and passed, to approve the revised minutes of the Board meeting dated May 26, 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the Home Office for the transaction of business of this Corporation.

II. COMMUNICATIONS

ORAL COMMUNICATIONS - NONE

GS LEADERSHIP REPORT

Casey Yeazel, Executive Director, shared highlights of the California legislative budget. The revised budget will follow closely what the legislature proposed. Many relevant policies are contained in the Education Budget Trailer Bill, AB-77. LCFF is going to hold at current year (19-20) rates. The May Revise suggested an eight percent decrease. Approved in the Senate today, was funding tethered to growing Local Education Agencies, like Grimmway Academy Shafter, which will not be received in the upcoming school year if the Governor signs the budget, restricting funding to those LEAs still growing due to student enrollment. Learning Loss Mitigation grants have increased, along with Special Education funding for the upcoming school year.

Casey shared The Learning Continuity and Attendance Plan (LCAP). This version of the LCAP replaces the traditional one (Local Control Accountability Plan) for the upcoming school year. The new LCAP will outline how we are maintaining the continuity of learning during the pandemic. This LCAP will address distance learning, attendance, ensuring access to devices, professional development, roles and responsibility in the upcoming year and types of support given to students with unique needs. The report will address learning loss, how we will measure learning and provide a budget overview. This report is due September 30, 2020.

Casey shared by July 13th a formal plan for reopening school will be finalized. Reopening school will follow the Center for Disease Control and California Public Health Department guidelines, as well as our local Kern County Public Health Department guidelines. The California Department Education guidelines will also be followed. Ernie asked if the Grimm Family Education Foundation will still provide a financial commitment to

Grimmway Academy Arvin. Casey shared the Grimm Family Education Foundation will no longer be financially committed to Grimmway Academy Arvin. The MOU between Grimmway Academy and KCSOS was amended via legal counsel to remove the financial commitment section in the MOU.

Casey addressed the topic of racism, and shared as educators, it is an important part of our mission to ensure that our scholars understand that regardless of race, each individual in our country has a right to just and fair treatment and equitable opportunities for the pursuit of happiness and success. Racism in all its forms is unethical to our mission as educators at Grimmway Schools.

Casey shared the following leadership changes – Greg West is resigning and will be taking a position at Kern County Superintendent of Schools as Director of the Kern Integrated Data System (KIDS). Joanna Kendrick and Katelyn Prosser will also not be returning next school year. All three positions have been posted.

Dr. Wendy Creek has joined the Grimmway Schools team as the new Chief Academic Officer.

Mike Romero, Director of Human Resources (HR), shared all certificated and classified positions have been filled for the upcoming year. Human Resources will continue to be in communication to our returning staff as we continue to develop our on-site/distance learning plans. Additionally, as we receive more information from the Center for Disease Control (CDC) and California Department of Public Health (CDPH) we are moving swiftly to secure Personal Protective Equipment (PPE), refine safety protocol and practices, and properly prepare and train our staff on how to return to campus safely and efficiently.

Mike share Human Resources completed their first all-virtual Benefits Open Enrollment via Maxwell Health on June 19th. The all-virtual open enrollment was a success as HR was able to make contact with 100% of our electees virtually and ensure their benefits selections were secured without having to come onto the campus. As mentioned in the May Board meeting, due to a favorable claims experience in the first year, Grimmway Schools was able to pass along a 0% increase in health premiums across the board.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Jonna Kendrick, Principal, expressed her gratitude to the board and her team in Shafter for her experience in opening Grimmway Academy Shafter. Joanna shared she is going to miss the students and staff immensely.

Joanna shared there are lessons learned from distance learning. Joanna shared, Chief Academic Officer, Wendy Creek is ready to step up and help teachers and leaders make the appropriate shifts.

Sabrina Reimert, Assistant Principal of Student Services, shared Summer Academy will take place July 6th through July 17th. Approximately 180 students will be participating in

either a morning or afternoon session.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Hurshel Williams, Principal, shared his team is busily preparing for an August 3rd school reopening. Getting COVID ready with all the necessary social distancing landmarks, making sure that all the classrooms are meeting the needs of the state as far as safety guidelines, as well as making sure that all the necessary PPE equipment is on hand. Also getting ready to host distance learning summer session from July 13th through the 24th.

ARVIN AND SHAFTER PARENT REPORT - NA

GRIMMWAY SCHOOLS STAFF REPORT

Frank Pasillas, fourth grade teacher at GA Shafter, shared students completed an end of year performance task and also participated in a reflection on how they felt about distance learning. A lot of students said that they missed being on campus and seeing their teachers, while students shared positive reflections about being able to spend more time with their families. A farewell parade was held by grade level. Families decorated their cars and had a chance to see their teachers one last time before summer.

Joanna shared that fourth grade had the highest participation rate due to continuous outreach to parents. Frank is the chair of the Governance committee and did a wonderful job.

FISCAL REPORT

Cindy Franz from EdTec (back-office provider) shared the fiscal report for May and the 2020-21 budgets.

For GA Arvin, Cindy shared the forecasted net income increased to \$498,000.

For GA Shafter, the forecasted net income decreased to \$81,000.

For the Home Office, the forecasted net income decreased to \$104,000.

Cindy shared the first deferral was in June 2020 which will result in a decrease in cash for both school sites. As we move into the next school year, cash balance remains healthy.

Cindy shared the May Revised budget assumptions and the potential impact to the 2020-21 budget. Cindy also shared the 2020-21 state aid deferrals and the financial impact to Grimmway Schools, and the importance of remaining fiscally conservative.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the approval of Purchase Orders and Warrants and Credit Card Register for the month of June 2020 that were considered, and discussed. On a motion duly made by Matt Look seconded by Jean Fuller, and carried, the Board approved via roll call the Purchase Orders and Warrants and Credit Card Register for the month of June 2020.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

2. The Directors were presented with the approval of the COVID – 19 Operations Written Report for Grimmway Academy Arvin that were considered, and discussed. On a motion duly made by Jean Fuller, seconded by Matt Look, and carried, the Board approved via roll call the COVID – 19 Operations Written Report for Grimmway Academy Shafter.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

3. The Directors were presented with the approval of the COVID – 19 Operations Written Report for Grimmway Academy Shafter that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the COVID – 19 Operations Written Report for Grimmway Academy Shafter.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

4. The Directors were presented with the approval of the 2018 Form 990 and Form 199 Tax Return that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the 2018 Form 990 and Form 199 Tax Return.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

5. The Directors were presented with the approval of Renewal of CharterSafe Insurance Policy that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the Renewal of CharterSafe Insurance Policy.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

6. The Directors were presented with the approval of the 2020-21 GA Arvin Budget that were considered, and discussed. On a motion duly made by Jean Fuller, seconded by Matt Look, and carried, the Board approved via roll call the 2020-21 GA Arvin Budget.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

7. The Directors were presented with the approval of the 2020-21 GA Shafter Budget that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the 2020-21 GA Shafter Budget.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

8. The Directors were presented with the approval of the 2020-21 Home Office Budget that were considered, and discussed. On a motion duly made by Jean Fuller,

seconded by Matt Look, and carried, the Board approved via roll call the 2020-21 Home Office Budget.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

9 The Directors were presented with the approval of the 2020-21 Grimmway Schools Consolidated Budget that were considered, and discussed. On a motion duly made by Jean Fuller, seconded by Matt Look, and carried, the Board approved via roll call the 2020-21 Grimmway Schools Consolidated Budget.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

10. The Directors were presented with the approval of the 2020-21 EPA Spending Plan for Grimmway Schools that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the 2020-21 EPA Spending Plan for Grimmway Schools.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

11. The Directors were presented with the approval of Kindergarten Early Admission that were considered, and discussed. On a motion duly made by Jean Fuller, seconded by Matt Look, and carried, the Board approved via roll call the Kindergarten Early Admission.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

12. The Directors were presented with the approval of Renewal of Back-Office Service Provider (EdTec) that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the Renewal of Back-Office Service Provider (EdTec).

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

13. The Directors were presented with the approval of Amendment to Grimmway Academy and KCSOS MOU that were considered, and discussed. On a motion duly made by Jean Fuller, seconded by Matt Look, and carried, the Board approved via roll call the Amendment to Grimmway Academy and KCSOS MOU.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

14. The Directors were presented with the approval of Amendment to Grimmway Schools Bylaws that were considered, and discussed. On a motion duly made by Matt Look, seconded by Jean Fuller, and carried, the Board approved via roll call the Amendment to Grimmway Schools Bylaws.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja			X	
Ernie Unruh	X			
Matt Look	X			
Jean Fuller	X			

On a motion the board adjourned at 5:04 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of eight (8) pages are the minutes of the meeting of the Board of Directors held on June 29, 2020.



Secretary