

# MINUTES

## Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

### I. PRELIMINARY

#### 1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:03 p.m.

Date: October 28, 2019

Place: 471 W. Los Angeles St., Shafter, CA 93263

#### 2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Matt Look, Star Parents of Grimmway Academy (SPGA) and Parent Representative; Manuel Pantoja, Secretary and Arvin Community Representative; Ernie Unruh, Kern County Superintendent of Schools Representative

Absent: Tom Mestmaker, President; Dr. Jean Fuller, Grimm Family Education Foundation Representative

Grimm Family Education Foundation Staff Present: Evelyn Steed, Office Manager

Grimmway Schools Staff Present: Casey Yeazel, Executive Director; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Michelle Lumis, Executive Assistant; Dr. Monica Jara Guerra, Director of Alumni and College Initiatives

Grimmway Academy Staff Present Hurshel Williams, Principal; Joanna Kendrick, Principal; Sabrina Reimert, Vice Principal of Student Services; Katelyn Prosser, Assistant Principal of Instruction; Zulema Ela, Vice Principal of Academics; Frank Pasillas, Teacher

Others Present: Cindy Franz, Back Office Provider with EdTec, via Zoom; Victor Munoz, President, Parents of Grimmway Academy (POGA); Elia Sagasta, Richland School District; Janelle Ruley, attorney with Young, Minney, & Corr

FLAG SALUTE

3. APPROVAL OF MINUTES

A motion was made by Matt Look, seconded by, Ernie Unruh, and passed, to approve the minutes of the Board meeting dated September 30, 2019.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker			X	
Manuel Pantoja	X			
Ernie Unruh	X			
Matt Look	X			
Jean Fuller			X	

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

II. COMMUNICATIONS

ORAL COMMUNICATIONS - NONE

ANNUAL BROWN ACT TRAINING

Janelle Ruley, attorney with Young, Minney & Corr, presented the annual Brown Act training to the board.

LEADERSHIP REPORT

Casey Yeazel, Executive Director, shared The Grimmway Academy (Arvin) Charter Petition renewal is being reviewed by Kern County Superintendent of Schools (KCSOS). It will be submitted to the KCSOS Board during their November 4<sup>th</sup> board meeting. Casey also discussed that with the anticipated approval of our renewal petition, we are going to need to come into compliance with SB 126 (effective 1/1/2020). Grimmway Schools is in ongoing dialogue with KCSOS regarding SB 126, which may necessitate a MOU. Casey provided a legislative update on charter school legislation.

Mike Romero, Director of Human Resources, shared we have placed the first cohort of future teachers at both sites as a function of our partnership with Bakersfield College's Education Pathway. Each site will host 4-5 candidates to observe teachers deliver lessons, manage classrooms, and gain an overall understanding of what it takes to be an effective teacher.

Fall recruitment season has started with visits to career fairs at UC Santa Barbara, Cal State Northridge, Cal State Bakersfield, Point Loma, and BC. We will also continue to step into college classrooms in the Fall to inform credential students about our unique program. These early efforts will pay off in the Spring when we begin hiring for '20-'21.

Free flu clinics are scheduled at our sites to help combat lost time in the classroom due to illness.

#### *PRINCIPAL'S REPORT-Grimmway Academy Arvin*

Principal, Hurshel Williams shared GA Arvin is wrapping up the fall sports programs and moving onto basketball. On October 21<sup>st</sup>, GA Arvin partnered with *Bakersfield Sister City Project* to host a visit from a group of exchange students. These visitors from *Saint Jean de Luz, France* participated in the preparation of their lunch within our Edible School Yard Kitchen and Garden then dined on our patio while being serenaded by our GAA *Mariachi Estrellas*.

#### *PRINCIPAL'S REPORT-Grimmway Academy Shafter*

Principal, Joanna Kendrick shared during the week of October 21<sup>st</sup> teachers hosted Academic Parent Teacher Team Meetings (APTT). Families met with their *Success For All* teacher to set goals and learn a home activity that will support their child's academic progress. Overall, 66% of parents attended APTT meetings. Academic Parent Teacher Team (APTT) meetings support our family engagement model, which is grounded in the notion that children thrive when families and teachers work together to maximize student learning outside of school. The APTT model is research-based and aligns to grade-level learning concepts, student performance data, and family-teacher communication and collaboration.

#### *ARVIN AND SHAFTER PARENT REPORT*

Matt Look, President of Star Parents of Grimmway Academy (SPGA) at GA Arvin, provided the parent report. No quorum at the last meeting. Gift card raffle is going on now through December. New uniforms for girls' basketball have been ordered. A family movie night will be held November.

#### *GRIMMWAY SCHOOLS STAFF REPORT - NA*

#### *2018-2019 ACADEMIC REPORT – Postponed to November Meeting*

#### *FISCAL REPORT*

Cindy Franz from EdTec (back-office provider) shared the September 2019 financial update via Zoom. Cindy stated the cash balance remains healthy.

For GA Arvin, Cindy shared the forecasted net income is currently \$320,775 a \$11,628 increase from the previous forecast.

For GA Shafter, the forecasted net income is currently \$73,636, a \$38,314 increase from the previous forecast.

For the Home Office, the forecasted net income is currently (\$21,190), a \$12,035 decrease from the previous forecast.

### III. ACTION ITEMS

#### A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants and Credit Card Register for the month of September 2019 that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by Matt Look, and carried, the Board approved the September 2019 Purchase Orders and Warrants and Credit Card Register.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

2. The Directors were presented with the Approval of the Grimmway Academy Arvin Lease Revision that were considered, and discussed. Ernie Unruh asked if we did a lease comparison from last year. Casey stated yes, we ordered new appraisals. Ernie asked if the appraisals need to be approved by the board. Casey said we will double check and get back to the board. On a motion duly made by, Ernie Unruh, seconded by Matt Look, and carried, the Board approved the Grimmway Academy Arvin Lease Revision.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

3. The Directors were presented with the Approval of the Grimmway Academy Shafter Lease Revision that were considered, and discussed. On a motion duly made by, Matt Look, seconded by Ernie Unruh, and carried, the Board approved the Grimmway Academy Shafter Lease Revision.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

4. The Directors were presented with the Approval of Local Indicators in CA School Dashboards that were considered, and discussed. On a motion duly made by, Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the Local Indicators in CA School Dashboards.

Board Member	Yay	Nay	Absent
Tom Mestmaker			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

On a motion the board adjourned at 4:53 p.m.

### CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of five (5) pages are the minutes of the meeting of the Board of Directors held on October 28, 2019.

  
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 Secretary

