

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: June 24, 2019

Place: 471 W. Los Angeles St., Shafter, CA 93263

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, President; Matt Look, Star Parents of Grimmway Academy (SPGA) and Parent Representative; Manuel Pantoja, Secretary and Arvin Community Representative; Dr. Jean Fuller, Grimm Family Education Foundation Representative

Absent: Ernie Unruh, Kern County Superintendent of Schools Representative

Grimm Family Education Foundation Staff Present: Founder, Barbara Grimm Marshall; Rick Phillips, Fiscal Manager

Grimmway Schools Staff Present: Paul Escala, Chief Executive Officer; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Michelle Lumis, Executive Assistant; Dr. Monica Jara Guerra, Director of Alumni and College Initiatives; Casey Yeazel, Chief Academic Officer; Melody Castillo, Accounting Clerk

Grimmway Academy Staff Present: Joanna Kendrick, Principal; Hurshel Williams, Vice Principal; Zulema Ela, Vice Principal of Academics

Others Present: Cindy Franz, Back Office Provider with EdTec

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Matt Look, seconded by, Manuel Pantoja, and passed, to approve the minutes of the Board meeting dated May 28, 2019.

Board Member	Yay	Nay	Absent	Abstain
Tom Mestmaker	X			
Manuel Pantoja	X			
Ernie Unruh			X	
Matt Look	X			
Jean Fuller				X

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal’s office for the transaction of business of this Corporation.

II. COMMUNICATIONS

ORAL COMMUNICATIONS - NONE

LEADERSHIP REPORT

Paul Escala, Chief Executive Officer, shared the Arvin petition renewal will be submitted at the end of July, pending assessments. SB740 is an area we will continue to monitor and continue to use a conservative approach. The program is oversubscribed. We use the funds for lease reimbursements, repair and maintenance. Budgeting for 10% reimbursement rate, rather than our 75% reimbursement.

Legislative update – Paul discussed the Governor’s task force and recommendations for charter schools. Assembly bills 1505 and 1507 are scheduled for mid -July in the Senate. We will continue our advocacy efforts. Grimmway Schools is working closely with communities to educate and form a coalition around potential charter school legislation.

Casey Yeazel, Chief Academic Officer, shared the significance of 8th grade Promotion and the responsibility we have to our scholars. 15 students from the Arvin community are participating in the ESY summer camp. Starting to receive early results from CAASPP assessments. Casey wanted to note the hard work of Joanna Kendrick, Hurshel Williams and Zulema Ela, on their respective campuses. The ESY is wrapping up on the cohesion and flow of garden curriculum for the 19-20 school year.

Dr. Monica Jara Guerra, Director of Alumni and College Initiatives, shared ten Alumni students who completed 75% or more of their alumni classes throughout the year were treated to Universal Studios. Fifty-six alumni students are enrolled in summer school. Monica will continue to meet with alumni students over the summer, and is available for assistance.

Mike Romero, Director of Human Resources, shared recruitment efforts are being made for next school year. Busy time and successful recruitment season – currently hired ten new teachers in Arvin and twenty small group instructors, along with eight new teachers and nine small group instructors in Shafter.

Greg West, Director of School Support Services, shared the budget and LCAP work will be highlighted later in the meeting. Greg has been working with EdTec on the LCAP. The Arvin Kitchen expansion is coming along for a July 15th completion date. In Shafter, upgrading all the wireless to match Arvin and the Home Office. Also updated door locks, similar to Arvin. More unification for all sites for safety.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Vice Principal, Hurshel Williams shared GA Arvin is in their second week of ESY summer camp. Currently preparing for next year. GA Arvin will be utilizing MANGO as new developmental software. Small Group Instructor positions have resulted in seven to ten new staff members for blended learning. Ninety-eight eighth graders participated in Promotion on June 13th. Still seeking a couple of Garden instructors. All grade levels are fully enrolled.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Principal, Joanna Kendrick shared fifty scholars will be attending summer academy at GA Shafter. Enrolled fifteen more scholars who were on the wait list. Barbara Grimm Marshall asked how many students were currently on the waitlist. Joanna said about thirteen. One multiple subject position currently open.

ARVIN AND SHAFTER PARENT REPORT

Matt Look, SPGA President, shared there are new SPGA board members. The first meeting will be held in mid-July.

GRIMMWAY SCHOOLS STAFF REPORT – NA

FISCAL REPORT

Cindy Franz from EdTec (back-office provider) shared the May 2019 financial update. Cindy said Grimmway Schools is using a conservative approach to SB740 and hopes the reimbursement rate will come in higher than expected.

For GA Arvin, Cindy shared the forecasted net income is currently \$792,000, a \$109,000 decrease from the previous forecast. ADA is currently forecasted at 763.66.

For GA Shafter, the forecasted net income is currently \$74,000, a \$51,000 decrease from the previous forecast. ADA is currently forecasted at 511.00.

For the home office, the forecasted net income is currently \$-22,000, no increase or decrease from the previous forecast.

84% of revenues have been received, while 87% of expenses have been spent to-date.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of May 2019 that were considered, and discussed. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the May 2019 Purchase Orders and Warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

2. The Directors were presented with the 19-20 Bell Schedule and Instructional Minutes that were considered, and discussed. On a motion duly made by, Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the 19-20 Bell Schedule and Instructional Minutes.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

3. The Directors were presented with the of Approval of CharterSafe Insurance Policy that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the CharterSafe Insurance Policy.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

4. The Directors were presented with the Approval of the LCAP for GA Arvin that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the LCAP for GA Arvin.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

5. The Directors were presented with the Approval of GA Arvin Federal Addendum that were considered, and discussed. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the GA Arvin Federal Addendum.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

6. The Directors were presented with the Approval of the LCAP for GA Shafter that were considered, and discussed. On a motion duly made by Matt Look, seconded by Dr. Jean Fuller, and carried, the Board approved the LCAP for GA Shafter.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

7. The Directors were presented with the Approval of the GA Shafter Federal Addendum that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the GA Shafter Federal Addendum.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

8. The Directors were presented with the Approval of the 19-20 GA Arvin Budget that were considered, and discussed. Cindy Franz from EdTec went over the presentation for the 19-20 budget. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the 19-20 GA Arvin Budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

9. The Directors were presented with the Approval of the 19-20 GA Shafter Budget that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the 19-20 GA Shafter Budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

10. The Directors were presented with the Approval of the 19-20 Grimmway Schools Home Office Budget that were considered, and discussed. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the 19-20 Grimmway Schools Home Office Budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

11. The Directors were presented with the Approval of the 19-20 Grimmway Schools Consolidated Budget that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the 19-20 Grimmway Schools Consolidated Budget.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

12. The Directors were presented with the Approval of the 19-20 CONAPP for GA Arvin that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the 19-20 CONAPP for GA Arvin.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

13. The Directors were presented with the Approval of the 19-20 CONAPP for GA Shafter that were considered, and discussed. On a motion duly made by Matt Look, seconded by Dr. Jean Fuller, and carried, the Board approved the 19-20 CONAPP for GA Shafter.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

14. The Directors were presented with the Approval of the EPA for Grimmway Schools that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look and Manuel Pantoja, and carried, the Board approved the EPA for Grimmway Schools.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

15. The Directors were presented with the Approval of the GS Parent/Student Handbook that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the GS Parent/Student Handbook.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

16. The Directors were presented with the Approval of the Updated Fiscal Policies and Procedures that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the Updated Fiscal Policies and Procedures.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

17. The Directors were presented with the Approval of the Certificated, Classified and Home Office Handbooks that were considered, and discussed. On a motion duly made by Matt Look, seconded by Dr. Jean Fuller and Manuel Pantoja, and carried, the Board approved the Certificated, Classified and Home Office Handbooks.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

18. The Directors were presented with the Approval of the GA Arvin Solar Project that were considered, and discussed. On a motion duly made by Matt Look, seconded by Manuel Pantoja, and carried, the Board approved the GA Arvin Solar Project.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

19. The Directors were presented with the Approval of the TriStar Administrative Services Contract that were considered, and discussed. On a motion duly made by Dr. Jean Fuller, seconded by Matt Look, and carried, the Board approved the TriStar Administrative Services Contract.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja	X		
Ernie Unruh			X
Matt Look	X		
Jean Fuller	X		

On a motion the board adjourned at 4:56 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of nine (9) pages are the minutes of the meeting of the Board of Directors held on June 24, 2019.

A handwritten signature in blue ink, consisting of stylized cursive letters, positioned above a horizontal line.

Secretary

