

MINUTES

Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:05 p.m.

Date: May 28, 2019

Place: 901 Nectarine Court, Arvin, CA 93203

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, President Ernie Unruh, Kern County Superintendent of Schools Representative; and Matt Look, Star Parents of Grimmway Academy (SPGA) and Parent Representative

Absent: Manuel Pantoja, Secretary and Arvin Community Representative; Dr. Jean Fuller, Grimm Family Education Foundation Representative

Grimm Family Education Foundation Staff Present: Rick Phillips, Fiscal Manager

Grimmway Schools Staff Present: Paul Escala, Chief Executive Officer; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Michelle Lumis, Executive Assistant;

Grimmway Academy Staff Present: Joanna Kendrick, Principal; Cole Sampson, Principal; Hurshel Williams, Vice Principal; Zulema Ela, Vice Principal of Academics

Others Present: Kristin Dietz, Back Office Provider with EdTec; Emma Pereida-Martinez, Assistant Superintendent, Arvin Union School District

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Matt Look, seconded by, Ernie Unruh, and passed, to approve the minutes of the Board meeting dated April 29, 2019.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja			X
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal's office for the transaction of business of this Corporation.

II. COMMUNICATIONS

ORAL COMMUNICATIONS - NONE

LEADERSHIP REPORT

Paul Escala, Chief Executive Officer, gave the board an update on current charter school legislative events. Grimmway Schools is working closely with communities to educate and form a coalition around potential charter school legislation.

Mike Romero, Director of Human Resources, shared recruitment efforts are being made for next school year, with a strong candidate pool. Open enrollment will be upon us in a couple weeks along with open enrollment meetings. Benefits package –moving to a self-funded medical option due to raising costs. Board President, Tom Mestmaker, shared about self-funded insurance. Grimmway Schools will still maintain PPO & HMO offerings.

Greg West, Director of School Support Services, shared the budget development is still ongoing. COLA was less than anticipated. The GA Arvin Solar project is moving forward, currently obtained four bids. Solar on Arvin campus only, GA Arvin has prop 39 funding. \$400,000 – \$500,000 in terms of costs. Need to use prop 39 funds by June 30, 2019.

PRINCIPAL'S REPORT-Grimmway Academy Arvin

Principal, Cole Sampson shared state testing is done. Sent 65 kids to Wind Wolves last week. Eighth grade Promotion is on June 13th. Enrollment expected to be 814 for next year. Waitlist is growing. Career week happening on campus.

Ernie Unruh asked about early renewal for Arvin and how the test scores will impact the renewal if the test scores are not ready. Paul stated this has also been brought up by

KCSOS. Arvin's scores may come in early and be ready for the KCSOS board meeting on Sept. 10th.

PRINCIPAL'S REPORT-Grimmway Academy Shafter

Principal, Joanna Kendrick shared students finished state assessments, then onto NWEA testing next week. The assessments show areas of growth. Career week for both schools. Parent Appreciation coming up. One position away from being fully staffed.

ARVIN AND SHAFTER PARENT REPORT

Matt Look, SPGA President, shared the final meeting of the school year was held and ballots for new board members were received. In Shafter, one more event for students and ballots for new board members will be received as well.

GRIMMWAY SCHOOLS STAFF REPORT – NA

LCAP PRESENTATION

Greg West, Director of School Support Services, shared a PowerPoint Presentation on the LCAP. Greg shared where our school funds are going, and that we are using funds wisely to meet the needs of our students. Each principal shared the needs for their respective campus. Ernie asked what services do we get from KCSOS in Shafter? Greg and Joanna stated, occupational therapy, hearing and vision from KCSOS. All other services are provided in-house.

Cole – In Arvin, Instructional Assistant positions will not exist next year. Eliminated classroom aid. Zulema Ela, Vice President of Academics, added we are moving twelve staff members into Small Group Instructor (SGI) role. This will allow for small group interaction.

Greg went over goals and action steps for each campus. Ernie asked about how much per hour the stipend would be for tutoring. Cole stated \$25 an hour. Adding an additional college trip for next school year. Ernie requested a cover sheet for sports eligibility – attendance, grades, behavior, etc.

Paul shared there will be a LCAP survey sent to board members, along with a copy of the LCAP presentation. Ernie shared the efforts of GS on their LCAP from KCSOS's perspective.

FISCAL REPORT

Kristin Dietz from EdTec (back-office provider) shared the April 2019 financial update. Cash balance is strong. SB740 and lots of unknown. \$1.1 million of revenue at stake. We currently get 75% of rent covered. Reimbursement is going down. Last year CSFA funded about 72% of funds submitted. Both schools have rent and there is a risk that GS will receive less revenue.

Paul stated we using conservative revenue reimbursement from SB 740 in our budget next month. Always practice fiscal prudence. Ernie appreciates the conservative nature.

For GA Arvin, Kristin shared the forecasted net income is currently \$901,000, a \$10,000 increase from the previous forecast. ADA is currently forecasted at 763.66.

For GA Shafter, the forecasted net income is currently \$125,000, no increase or decrease from the previous forecast. ADA is currently forecasted at 511.00.

For the home office, the forecasted net income is currently \$-22,000, no increase or decrease from the previous forecast.

77% of revenues have been received, while 79% of expenses have been spent to-date.

III. ACTION ITEMS

A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of March 2019 that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by Matt Look, and carried, the Board approved the March 2019 Purchase Orders and Warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja			X
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

2. The Directors were presented with the Purchase Orders and Warrants for the month of April 2019 that were considered, and discussed. On a motion duly made by, Matt Look, seconded by Ernie Unruh, and carried, the Board approved the April 2019 Purchase Orders and Warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja			X
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

3. The Directors were presented with the of Approval of the Bakersfield College MOU Revision that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by Matt Look, and carried, the Board approved the Bakersfield College MOU Revision.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja			X
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

4. The Directors were presented with the Approval of the New Teacher Center Contract that were considered, and discussed. On a motion duly made by Matt Look, seconded by Ernie Unruh, and carried, the Board approved the New Teacher Center Contract.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja			X
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

5. The Directors were presented with the Approval of GA Shafter School Wide Program – Title I that were considered, and discussed. On a motion duly made by Matt Look, seconded by Ernie Unruh, and carried, the Board approved the GA Shafter School Wide Program – Title I.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja			X
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

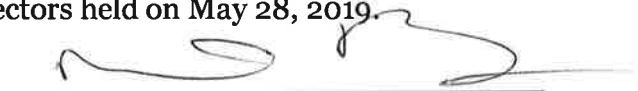
6. The Directors were presented with the Approval of Sage Renewables Contract (GA Arvin Solar Project) that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by Matt Look, and carried, the Board approved the Sage Renewables Contract (GA Arvin Solar Project).

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Manuel Pantoja			X
Ernie Unruh	X		
Matt Look	X		
Jean Fuller			X

On a motion the board adjourned at 5:01 p.m.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of six (6) pages are the minutes of the meeting of the Board of Directors held on May 28, 2019.



Secretary