

# MINUTES

## Of the Board of Directors of Grimmway Schools

(A California Non-Profit Public Benefit Corporation)

### I. PRELIMINARY

#### 1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:02 p.m.

Date: May 29, 2018

Place: 901 Nectarine Court, CA 93203

#### 2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present:, Tom Mestmaker, Matt Look, Ernie Unruh, Manuel Pantoja

Absent: Sean McNally

Grimm Family Education Foundation Staff Present: none

Grimmway Schools Staff Present: Paul Escala, Executive Director; Michelle Lumis, Executive Assistant; Mike Romero, Director of Human Resources; Greg West, Director of School Support Services; Casey Yeazel, Chief Academic Officer; Melody Castillo, Accounting Clerk

Grimmway Academy Staff Present: Lori Kall, Assistant Principal of Instruction; Joanna Kendrick, Principal

Others Present: Kristin Dietz, Back Office Provider with EdTec; Georgia Rhett, Assistant Superintendent, Arvin Union School District

#### 3. FLAG SALUTE

#### 4. APPROVAL OF MINUTES

A motion was made by Manuel Pantoja, seconded by, Ernie Unruh and passed, to approve the minutes of the Board meeting dated April 30, 2018.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principal’s office for the transaction of business of this Corporation.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

## **II. COMMUNICATIONS**

*ORAL COMMUNICATIONS: NA*

### *LEADERSHIP REPORT*

Executive Director, Paul Escala shared each campus is closing out NWEA testing and GA Shafter is wrapping up its first year as a new campus. Paul asked Mike Romero, Director of Human Resources to talk about staffing at each school site. Mike shared each school site is fully staffed in all positions with the exception of one single subject math position and a SPED instruction in Shafter. A candidate pool is currently being created for that position.

Paul discussed the oversight visits at each school site, sharing that both visits went well and that much was learned from the process. The final reports for both oversight visits are expected at the end of June 2018. Other happenings include procurement for café items, furniture and custodial supplies – to have greater economies of scale.

Paul shared the importance of reminding our community about the primary election; lots of candidates and issues to consider but to get out and vote. The reminders have been non-partisan based. The Rod Grimm Foundation will be matching towards the Schwab grant for the CMO.

### *PRINCIPAL'S REPORT-Grimmway Academy Arvin*

Lori Kall, Assistant Principal of Instruction filled in for Principal, Cole Sampson. Lori shared GA Arvin is wrapping up an exciting and fun school year. The Iron Chef event was a big hit, along with the Mother’s Day Tea in the ESY kitchen. Community night included a carnival that students and parents enjoyed. ELPAC scores are coming back higher than anticipated, which is exciting. Currently looking for a math teacher. Enrollment is at 790.

### *PRINCIPAL'S REPORT-Grimmway Academy Shafter*

Principal, Joanna Kendrick also shared GA Shafter is wrapping up a busy first year. Finishing up NWEA testing. Almost fully staffed, just one SPED position needs to be

filled. Showcase night will be on May 31<sup>st</sup>, along with the Spring Concert. Looking ahead to the 18-19 school year, over 540 students are registered.

#### *ARVIN AND SHAFTER PARENT REPORT*

SPGA President Matt Look shared GA Arvin held a movie night in early May. SPFA is getting ready to close out the school year and look forward to next year.

#### *GS STAFF REPORT - NA*

#### *TEACHER DEVELOPMENT INITIATIVE PRESENTATION*

Chief Academic Officer, Casey Yeazel, discussed the New Teacher Center and how Grimmway Schools in looking to develop talent internally while also seeking outside talent. all while improving student outcomes by investing in our teachers. The new Teacher Center trains coaches to have better retention and effectiveness. There will be full time coaches at each campus to help improve practices.

#### *FISCAL REPORT*

Kristin Dietz from EdTec (back-office provider) shared the April 2018 financial update. Everyone is looking strong financially. The LCFF funding gap went up for GA Arvin and GA Shafter. SB 740 is estimated to be ninety percent funded. Prior years landscape expenses for GA Arvin are being trued -up. Painting expenses have been included in GA Arvin's budget; GA Arvin is set to be painted on June 9<sup>th</sup>, while playground equipment and shade structures are to erected over the summer. Budgets are headed to the board next month.

For GA Arvin, Kristin shared the forecasted net income is currently \$731,000, a \$75,000 decrease over the previous forecast. ADA is currently forecasted at 757.05.

For GA Shafter, Kristin shared the forecasted net income is currently \$340,000, a \$105,000 increase over the previous forecast. ADA is currently forecasted at 411.35.

For the CMO, the forecasted net income is currently \$399,000, a \$132,000 increase from the previous forecast.

Revenues are coming in as expected and expenses are occurring as expected.

### III. ACTION ITEMS

#### A. FISCAL

1. The Directors were presented with the Purchase Orders and Warrants for the month of April 2018 that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by, Matt Look and carried, the Board approved the April 2018 purchase orders and warrants.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

2. The Directors were presented with the Approval of the Revised GA Arvin Lease that were considered, and discussed. Ernie asked for more clarification on the rest lease. Paul shared how the intercept schedule takes the funds from the Cash in County account to cover the rent. On a motion duly made by Ernie Unruh, seconded by, Manuel Pantoja and carried, the Board approved the Revised GA Arvin Lease.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

3. The Directors were presented with the Approval of the Revised GA Shafter Lease that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by Manuel Pantoja, and carried, the Board approved the Revised GA Shafter Lease.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

4. The Directors were presented with the Approval of the New Teacher Center Contract that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the New Teacher Center Contract. Ernie said he appreciates the support for teachers.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

5. The Directors were presented with the Approval of the Resolution for Grimmway Schools Checking Account that were considered, and discussed. On a motion duly made by Ernie Unruh, seconded by Manuel Pantoja, and carried, the Board approved the Resolution for Grimmway Schools Checking Account.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

6. The Directors were presented with the Approval of the Declaration of Need for Fully Qualified Educators that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Ernie Unruh, and carried, the Board approved the Declaration of Need for Fully Qualified Educators.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

7. The Directors were presented with the Approval of the Annual Statement of Need – 30 day Substitute Permits that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the Annual Statement of Need – 30 day Substitute Permits.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

8. The Directors were presented with the Approval of the Revised Uniform Complaint Procedures that were considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Matt Look, and carried, the Board approved the Approval of the Revised Uniform Complaint Procedures.

<b>Board Member</b>	<b>Yay</b>	<b>Nay</b>	<b>Absent</b>
Tom Mestmaker	X		
Sean McNally			X
Manuel Pantoja	X		
Ernie Unruh	X		
Matt Look	X		

On a motion the board adjourned at 4:31 p.m.

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### **CERTIFICATE OF SECRETARY**

I certify that I am the duly elected Secretary of the Grimmway Schools, a California nonprofit public benefit corporation; that these minutes, consisting of six (6) pages are the minutes of the meeting of the Board of Directors held on May 29, 2018.

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Secretary