

MINUTES

Of the Board of Directors of Grimmway Academy

(A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

1. CALL TO ORDER

The Board of Directors of this corporation, held their meeting at the time, on the day, and at the place set forth as follows:

Time: 4:00 p.m.

Date: July 27, 2016

Place: 901 Nectarine Court, Arvin, CA 93203

2. DIRECTORS PRESENT

The following directors, constituting a quorum of the Board, were present at the meeting:

Present: Tom Mestmaker, Sean McNally, Manuel Pantoja, Joet Stoner

Absent: Pat Alexander

Grimm Family Education Foundation Staff Present:

Barbara Grimm Marshall, Evelyn Steed and Rosie Etcheverry

Grimmway Schools Staff Present:

Paul Escala, Executive Director; Mike Romero, Human Resources Director and Neil Shah, COO

Grimmway Academy Staff Present:

Greg West, Principal; Joanna Kendrick, Vice Principal; Sabrina Reimert, Academic Dean; Katelyn Prosser, Intervention Coordinator; Zaena Araneta, Resident Administrator; Zulema Ela, School Librarian

3. FLAG SALUTE

4. APPROVAL OF MINUTES

A motion was made by Joet Stoner, seconded by Manuel Pantoja, and passed, to approve the minutes of the Board meeting of the Compensation Committee dated June 27, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principle office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

A motion was made by Joet Stoner, seconded by Manuel Pantoja, and passed, to approve the minutes of the Board meeting dated June 27, 2016.

Resolved further, that the Secretary of the Corporation is authorized and directed to insert a copy of these certified minutes into the book of minutes of this Corporation and to see that a certified copy of these minutes is kept at the principle office for the transaction of business of this Corporation.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

II. COMMUNICATIONS

ORAL COMMUNICATIONS:

There were no non-agenda items brought before the Board of Directors at this meeting.

PRINCIPAL'S REPORT

A written report was provided in the Board packet that included an update on curriculum, instruction and assessment, school culture and school leadership. Professional development and Kinder Camp are currently underway at Grimmway Academy. Teachers are also conducting home visits during the final week of PD.

GA STAFF REPORT

Zaena Araneta and Sabrina Reimert attended a two week training on BE GLAD strategies and are now certified as trainers. This year, they will deliver BE GLAD training to teachers to support English Language Development.

SPGA PRESIDENT'S REPORT

Elections for the 2016 – 17 SPGA Board were held in June. The ten Board members and two alternatives have been selected to serve on the SPGA. It was noted that the SPGA attendance policy has been amended.

FISCAL REPORT

Neil Shah presented the financials through the month of June. The unaudited actuals financial report for the 2015-16 fiscal year will be presented to the Board in August.

III. ACTION ITEMS

A. *FISCAL*

1. The Directors were presented with the Purchase Orders and Warrants for the month of June that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Joet Stoner, and carried, the Board approved the purchase orders and warrants.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

2. The Directors were presented with the Amended Lease Between Grimmway Academy and RLG Land Foundation that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Joet Stoner, and carried, the Board approved the lease.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

3. The Directors were presented with the Resolution for Change in Authorized Signors on the Grimmway Academy Arvin Bank Account that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Joet Stoner, and carried, the Board approved the resolution.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

4. The Directors were presented with the Resolution for Authorized Signors on the Grimmway Schools DBA Grimmway Schools CMO Bank Account that was considered, and discussed. On a motion duly made by Joet Stoner, seconded by Manuel Pantoja, and carried, the Board approved the resolution.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

5. The Directors were presented with Resolution for Authorized Signors on the Grimmway Schools DBA Grimmway Academy Shafter Bank Account that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Joet Stoner, and carried, the Board approved the resolution.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

B. EMPLOYEE

1. The Directors were presented with the Revisions to the 2016-17 Grimmway Schools Certificated Employee Handbook that were considered, and discussed. On a motion duly made by Sean McNally, seconded by Joet Stoner, and carried, the Board approved the revisions.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

2. The Directors were presented with the Revisions to the 2016-17 Grimmway Schools Classified Employee Handbook that were considered, and discussed. On a motion duly made by Joet Stoner, seconded by Manuel Pantoja, and carried, the Board approved the revisions.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

3. The Directors were presented with the 2016-17 Charter Management Organization Employee Handbook that was considered, and discussed. On a motion duly made by Sean McNally, seconded by Joet Stoner, and carried, the Board approved the handbook.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

C. OPERATIONS

1. The Directors were presented with the Shared Services Agreement Between Grimmway Schools and the Grimm Family Education Foundation that was considered, and discussed. On a motion duly made by Joet Stoner, seconded by Manuel Pantoja, and carried, the Board approved the agreement.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

D. STUDENT

1. The Directors were presented with the 2016-17 Grimmway Academy Student Parent Handbook that was considered, and discussed. On a motion duly made by Joet Stoner, seconded by Manuel Pantoja, and carried, the Board approved the handbook.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

E. CURRICULUM & INSTRUCTION

1. The Directors were presented with the 2016-17 Bell Schedule that was considered, and discussed. On a motion duly made by Manuel Pantoja, seconded by Joet Stoner, and carried, the Board approved the bell schedule.

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		

Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

IV. CLOSED SESSION

The Board went into closed session at 4:12 pm to discuss the public employment of three teachers for the upcoming school year.

V. RECONVENE TO OPEN SESSION

The Board reconvened into open session at 4:16 pm.

VI. POSSIBLE BOARD APPROVAL

The Board reported that no action was taken in closed session.

VII. CONSENT AGENDA

The Directors were presented with employment contacts that were considered, and discussed. On a motion duly made by Joet Stoner, seconded by Sean McNally, and carried, the Board approved the following contracts:

1. Special Education Teacher
2. 4th Grade Math/Science Teacher
3. 6th Grade ELA/Social Studies Teacher

Board Member	Yay	Nay	Absent
Tom Mestmaker	X		
Sean McNally	X		
Manuel Pantoja	X		
Pat Alexander			X
Joet Stoner	X		

VIII. ADJOURN

On a motion the board adjourned at 4:17 pm.

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CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Grimmway Academy, a California nonprofit public benefit corporation; that these minutes, consisting of six (6) pages are the minutes of the meeting of the Board of Directors held on July 27, 2016.

Secretary